ANNUAL QUALITY ASSURANCE

REPORT (AQAR)

Submitted to

**National Assessment and Accreditation Council,
Bangalore (NAAC)**

By

Nirmala College

Ranchi – 834002
Jharkhand

**"Best Missionary Institute for
Integral Development in Jharkhand"**

Recognized by UGC under section 2 (f) &12 (B)

July 2013 – June 2014

The Annual Quality Assurance Report (AQAR) of the IQAC

PART-A

1.   Details of the institution

1.1   Name of the Institution   Nirmala College

1.2   Address Line 1   PO Doranda

      Address Line 2   Post Box No.15

      City/Town   Ranchi

      State   Jharkhand

      Pin code   834002

      Institution e-mail Address   nirmala_college@yahoo.co.in

                                                       jyoti.kispotta68@gmail.com

      Contact No.   0651-2411322, 0651-2412963

      Name of the Head of the Institution   Dr. Sister Jyoti

      Tel. No with STD Code: 0651-2411322

      Mobile   09431103264

      Name of the IQAC Co-ordinator   Dr. Rashmimala Sahu

      Mobile   09431382431

      IQAC e-mail address   iqacnirmalacoll@gmail.com

1.3   NAAC Track ID   JHCOGN10570

1.4   Website address: www.nirmalacollegeranchi.com

      Weblink of the AQAR: http://nirmalacollegeranchi.com/AQAR.aspx

1.5   Accreditation Details

Sl. no	Cycle	Grade	Institutional Score	Year of Accreditation	Validity Period
1	1st Cycle	B+	78.25	2004	2004-2009

1.6   Date of establishment of IQAC   09/09/ 2009

1.7   AQAR for the year   2013-2014

1.8   Details of the previous year's AQAR submitted to NAAC after the latest
       Assessment and Accreditation by NAAC ((*for example AQAR 2010-
       11submitted to NAAC on 12-10-2011)-*   NA

1.9   Institutional Status

       University   State √   Central ☐   Deemed ☐   Private ☐

       Affiliated College   Yes √   No ☐

       Constituent College Yes ☐   No √

       Autonomous college of UGC   Yes ☐   No √

       Regulatory Agency approved Institution   Yes ☐   No √
       (eg. AICTE, BCI, MCI, PCI, NCI)

       Type of Institution   Co-education ☐   Men ☐   Women √

                              Urban √   Rural ☐   Tribal ☐

       Financial Status   Grant-in-aid ☐   UGC 2(f) √

                             UGC 12B √

       Grant-in-aid + Self Financing   √   Totally Self-financing ☐

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1.10   Type of Faculty/Programme

Arts	√	Science	√	Commerce	
Law		PEI (Phys Edu)		TEI (Edu)	
Engineering		Health Science		Management	

Others (Specify) | Vocational, Add-on - Courses |

1.11   Name of the Affiliating University
        (for the Colleges) | Ranchi University |

1.12   Special status conferred by
        Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc   NA

Autonomy by State/Central Govt. / University   [ ]

University with Potential for Excellence   [ ]   UGC-CPE   [ ]

DST Star Scheme   [ ]   UGC-CE   [ ]

UGC-Special Assistance Programme   [ ]   DST-FIST   [ ]

UGC-Innovative PG programmes   [ ]   Any other (*Specify*)   [ ]

UGC-COP Programmes   [ ]

2.   IQAC Composition and Activities

2.1   No. of Teachers | 05 |

2.2   No. of Administrative/Technical staff | 03 |

2.3   No. of students | 10 |

2.4   No. of Management representatives | 06 |

2.5   No. of Alumni | 06 |

2. 6   No. of any other stakeholder and community representatives | 04 |

2.7   No. of Employers/ Industrialists | -- |

2.8   No. of other External Experts | 02 |

2.9   Total No. of members | 36 |

2.10   No. of IQAC meetings held | 08 |

2.11   No. of meetings with various stakeholders: No. | 2 | Faculty | 2 |

Non-Teaching Staff Students   1   Alumni   1   Others   1

2.12   Has IQAC received any funding from UGC during the year?

Yes √ No ☐

If yes, mention the amount   Rs 3, 00,000.00

2.13   Seminars and Conferences (only quality related)

(i)   No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos .   06   International   -   National   1

State   -   Institution Level   5

(ii)   Themes

1.	Development & Locational Conflict (National Seminar)
2.	Workshop on use of Chromatography & Microscopy in project work. (Institutional)
3.	Workshop on Cartographic techniques& their application (Institutional)
4.	Global Warming: Causes and Consequences (Institutional)
5.	Smart Technology (Institutional)
6.	Li-Fi Technology (Institutional).

2.14   Significant Activities and contributions made by IQAC

1.	Renovation of classrooms, laboratories & libraries.
2.	Introduction of dress code and identity cards for students.
3.	Installation of water cooler, water purifier and water dispensers.
5.	Installation of closed circuit TVs.

2.15   Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan to improve the quality of drinking water for students and staff.
Proposal for construction of a common room for students for relaxation and recreational purpose.
Proposal to upgrade and equip the library with books on curriculum and competitive examinations.
Plan to introduce dress code for students.

Proposal to set up All Women's Bank within the campus.	
Proposal for allocation of parking area for two wheelers.	
Plan to renovate the college canteen and set up a utility shop within the campus.	
Plan to Introduce B.Com.	

Plan of Action Achievements
Attach the Academic Calendar of the year as Annexure.

We follow the academic calendar of the university.

2.15   Whether the AQAR was placed in statutory body   Yes [√] No [ ]

Management   [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

1.	Installation of water purifier cum water cooler.
2.	Construction of shed for students.
3.	Introduction of dress code for students.
4.	Laptops, projectors, screens and printers provided to the departments.
5.	A branch of Indian Overseas Bank opened in the college campus (Project in progress)
6.	Construction of a parking area for two wheelers.
7.	Utility shop opened in the college premises.
8.	Renovation of canteen.

PART-B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self – financing programmes	Number of value added/Career Oriented programme
Ph.D				
PG				
UG	10	01	03	03
PG Diploma				
Advanced Diploma	01			
Diploma	01			
Certificate	01			
Others				
Total	13			
Interdisciplinary	01			
Innovative				

*Commerce classes commenced from the Session 2014-17

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]

                Employers [ ]   Students [√]

Mode of feedback: Online [ ]   Manual [√]

       Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback –

College takes regular feedback from all its stake holders and analyses and uses the collected data for its betterment. For this purpose, several committees are formed and meetings are held by the Principal with the committees, with the Head of Departments and also with the Staff council to analyze the responses and chalk out plans of action. Regular meetings and interactive sessions are also organized with different stake holders for the redressal of the grievances, and implementation of the ideas concerning the improvement of the performance and quality of the institutional provisions.(The plan of action chalked out by the IQAC and the details of the action taken are provided in 2.15 of Part A of AQAR)

1.4   Whether there is any revision/update of regulation of syllabi, if yes, mention their salient aspects.

There has been a revision of syllabus by the Ranchi University, the affiliating body of the Institution. The Heads of the Department were invited to give their positive contribution in restructuring the syllabi.

1.5   Any new Department/Centre introduced during the year. If yes, give details.

B.Com Department was introduced from the session 2014-17, from 15th July 2014.

Criterion-II

2.   Teaching, Learning and Evaluation

2.1   Total No. of Permanent faculties

Total	Asst.Professors	Associate. Professors	Professors	Others
48	44	04	-	-

2.2   No. of Permanent faculty with Ph.D. | 30 |

2.3   No. of Faculty positions Recruited (R) and Vacant (V) during the year

Asst.Professors		Associate. Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08								08	

2.4   No. of Guest Visiting faculty and temporary faculty | 01 | - | 08 | | 04 |

No. Faculty	International level	National level	State level
Attended			
Presented papers	19	23	
Resource Papers		04	

2.5   Faculty participation in conferences and symposia:

No. Faculty	International level	National level	State level
Attended			
Presented papers	14	25	-
Resource Papers			

2.6   Innovative processes adopted by institution in Teaching and Learning:

Seminars, workshops, group discussions, project assignment, smart classes Field Trips.

2.7   Total no. of actual teaching days during this academic year | 159 |

2.8   Examination/Evaluation Reforms initiated by the institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) | NA |

2.9   No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of study/Faculty/Curriculum Development workshop | - | 01 | - |

2.10   Average percentage of attendance of students

| 85% |

Title of the programme	Total no. of students appeared	Division				
		Distinction%	I%	II%	III%	Pass%
B.A III	513	0.7	24.3	69.7		94.9
B.Sc.III	107	33.6	53.2	10.2		97.1

2.11   Course/programme wise distribution of pass percentage:

2.12   How does IQAC contribute/Monitor/Evaluate the Teaching& Learning processes:

IQAC contributes towards total quality enhancement through periodical reviews, feedback from stake holders and periodical scrutinisation of quality parameters. It also holds periodical interface with staff and students.

2.13   Initiatives undertaken towards faculty development

Faculty/staff Development Programmes	*Number of faculty benefitted*
Refresher courses	11
UGC-Faculty Improvement Programme	No
HRD Programme	No
Orientation Programmes	No
Faculty exchange Programme	No
Staff training conducted by the university	No
Staff training conducted by other institutions	01
Summer/Winter Schools, Workshop,etc.	03
Others	-

2.1 4   Details of Administrative and Technical staff

Category	Number of permanent Employees	Number of Vacant positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	-	-	-
Technical staff	14	-	-	-

Criterion-III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in sensitizing/promoting research climate in the institution

The IQAC takes the lead in promoting research climate in the institution by encouraging both the faculty members and students to undertake minor projects, participate, present & publish research papers. It also motivates the departments to organize Seminar, Workshop, Special Lectures, Training Programs and interactions with eminent Academicians, researchers and policy makers. Seven teachers have undertaken minor research projects. Nine faculty members have been awarded for their research papers. Also one student has secured the best research paper award.

3.2 Details regarding major projects : NA

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	
Outlay in Rs Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	04	01		04
Outlay in Rs Lakhs			300000.00	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	14	05
Non-Peer Review Journals			
e- Journals	-	-	-
Conference proceedings			-

3.5   Details on Impact factor of publications: NA

Range   [ ]   Average   [ ]

h-index [ ]   Nos. in SCOPUS [ ]

3.6   Research funds sanction and received from various funding agencies, industry and other organizations

Name of the project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major project				
Minor project	2013-2014	UGC XI plan	3,00000.00	2,21000.00
Interdisciplinary project				
Industry sponsored				
Project sponsored by the University/College				
Students research project (Other than compulsory by the University)				
Any other(specify)				
Total			3,0000.00	2,21000.00

3.7   No. of books published i)   With ISBN no   [-]

                                        Chapters in Edited Books   [06]

                               ii)   Without ISBN no.   [ ]

3.8   No. of University Departments receiving fund from   NA

        UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

        DPE [ ]   DBT scheme/funds [ ]

3.9   For colleges
        Autonomy [ ] CPE [ ]   DBT star scheme   [ ]

        INSPIRE [ ]   CE [ ]   Any Other (specify) [N.A]

3.10   Revenue generated through consultancy   [NA]

3.11   No. of conferences organized by the Institution   NA

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12   No. of faculty served as experts, chairpersons or resource persons   5

3.13   No. of Collaborations

International   -   National   -   Any other   -

3.14   No. of linkages created during this year   06

3.15   Total budget for research of current year in lakhs: NA

From founding agency

For Management of University/College

Total

3.16   No. of patents received this year   NA

Types of patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17   No. of research awards/ recognitions received by faculty and research fello

Total	International	National	State	University	Dist	College
02		02				

3.18   No. of faculty from the Institution who are Ph.D. Guides   NA

And students registered under then   NA

3.19   No. of Ph.D. awarded by faculty from the Institution   NA

3.20 No. of Research scholars receiving the Fellowship (Newly enrolled and existing ones) [NA]

JRF [ ]   SRF [ ]   Project [ ]

Fellows [ ]   Any other [NA]

3.21 No. of students participated in NSS events:

University level [179]   State level [ ]

National level [ ]   International level [ ]

3.22 No. of students participated in NCC events: NA

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.23 No. of Awards won in NSS:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC: NA

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.25 No. of Extension activities organized:

University forum [ ]   College forum [21]

NCC [NA]   NSS [51]   Any other (WC) [02]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- World Environment Day
- National Youth Week
- International women's week
- Health, Hygiene, Sanitation Camp
- Blood Donation Camp
- HIV AIDS awareness Workshop
- Flood Relief Camp.

Criterion –IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of fund	Total
Campus area	5.35 acres			
Class rooms	50			
Laboratories	12			
Seminar Halls				
No. of important equipments purchased (≥1-0 lakh) during the current year. i) Computer on line UPS with Antivirus	1	1		2
ii) Laser Printer	1			1
iii) Sony DVD	1			1
iv) On line UPS	3			3
v) Submersible Pump	1			1
vi) Air-Condition	2			2
vii) Aquaguard	1			1
viii) LCD Projector	1			1
ix) Laptop	1			1
x) Refrigerator	3			3
xi) Amplifier & microphone	1			1
xii) Podium	1			1
xiii) Cyclostyling	1			1
xiv) Xerox Machine	1			1
xv) Wi-Fi Connection	1			1
xvi) Sony Handy Cam	1			1

xvii)	Electric stabilizer	2	1		3
xviii)	C.C. T.V.	8			8
xix)	Aquaguard	1			1
xx)	Gas Plant (Chemistry Lab.)	1			1
xxi)	Water Dispenser		1		1
xxii)	Water cooler		1		1
xxiii)	Projector		14		14
xxiv)	Samsung Scanner		1		1
Value of the equipment purchased during the year (Rs. In Lakhs)					
i)	Computer on line UPS with Antivirus	23,700.00	70,875.00	College fund	
ii)	Laser Printer	5275.00			
iii)	Sony DVD	4033.00			
iv)	On line UPS	143100.00			
v)	Submersible Pump	28665.00			
vi)	Air-Condition	94250.00			
vii)	Aquaguard	5000.00			
viii)	LCD Projector	54990.00			
ix)	Laptop	37600.00			
x)	Refrigerator	33700.00			
xi)	Amplifier & microphone	23245.00			
xii)	Podium	44000.00			
xiii)	Cyclostyling	1,40,040.00			

xiv) Xerox Machine	95,000.00		
xv) Wi-Fi Connection	68,000.00		
xvi) Sony Handy Cam	26,500.00		
xvii) Electric Stabilizer	20,000.00	10,000.00	
xviii) C.C. T.V.	2,30,540.00		College Fund
xix) Aquaguard	42,000.00		
xx) Gas Plant (Chemistry Lab.)	1,21,354.00		
xxi) Water Dispenser		8721.00	College Fund
xxii) Water Cooler		42,522.00	College Fund
xxiii) Projector		----------	
xxiv) Samsung Scanner		12,000.00	UGC XIth plan
Others i) Shed for students		3,13,000	College Fund
ii) Bank		15 ,43,000	College Fund
iii) Canteen	5 ,70,834		College Fund
iv) Staffroom		3,50,220	

4.2   Computerization of administration and library

Both the library and the administration are computerized.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27414	2264862.66	797	230315.00	28211	2495177.66
Reference books						
e-Books						
Journal	16		11		27	

e-Journals								
Digital Database								
CD & Video								
Others (specify)								

4.4   Technology upgradation (overall)   Rs. 51,23,665.00

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centers	Office	Departments	others
Existing	84	62		BSNL broadband		5	17	
Added								
Total	84	62				05	17	

4.5   Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

All the departments are fully equipped with laptops /computers. The entire campus is Wi-Fi enabled. Orientation /training programmes are organized from time to time for technology upgradation of the teachers and students.

4.6   Amount spent on maintenance in lakhs:

i)   ICT   105800.00

ii)   Campus Infrastructure and facilities   133799.00

iii)   Equipments   50000.00

iv)   Others

       Total: 289599.00

Criterion –V

5.1   Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has played an instrumental role in spreading and enhancing awareness about Student Support Services available in the college. It helps the   institution in getting the prospectus updated. The prospectus contains information about the vision and mission of the college, courses of study, fee structure, infrastructural and other facilities, rules and regulations of the college, anti ragging rules and committees, details of co-curricular activities etc. It also gets the college website regularly updated. Information regarding any new event or programme is also put up on the notice board of the college. Local dailies and banners are also used as a means of disseminating information. The academic calendar of the institution is also used for this purpose. In addition to this, the Principal addresses the students on the day of commencement of their session where she makes them aware of the student support services available in the institution.

5.2   Efforts made by the institution for tracking the progression

The institution uses the following means to track the progression of its students:
1.   Feedback from all the stakeholders
2.   Informal data collection in social gatherings and through social networking sites
3.   Alumni Records

5.3   (a) Total numbers of Students

UG	PG	Ph.D.	Others
2054			

(b) No. of students outside the states

136

(c) No. of International students

NIL

Men

NO	%
NA	-

Women

NO	%
2054	100

Last Year							This Year					
General	SC	ST	OBC	Physically Challenged	Total		General	SC	ST	OBC	Physically Challenged	Total
760	98	905	335	10	2098		691	109	942	312	10	2054

Demand ratio-   1:0.7   Dropout% -2 %

5.4   Details of student support mechanism for coaching for competitive examination (If any) :   NA

5.5   No. of students qualified in these examinations

NET   [X]   SET/SLET   [X]   GATE   [X]   CAT   [X]

IAS/PS etc   [X]   State PSC   [X]   UPSC   [X]   others   [X]

5.6   Details of student counseling and career guidance   NA

5.7   Details of campus placement

On Campus			Off Campus
Number of organizations visited	Number of Students participated	Number of students placed	Number of students placed
05	70	X	50

5.8   Details of gender sensitization programmes

The details of gender sensitization programmes organized by the Women Cell of the college
- A 'Silent March' was organized on 9th January 2013 from the college to Rajendra chowk and back, protesting against the sexual victimization of women
- International Women's Day was celebrated on7th March 2013, focusing on Women Empowerment.
- An awareness programme was organized on16th January 2014, in collaboration with Randhir Memorial Foundation and Jharkhand Police , highlighting the 'Role of Students in Creating Crime Free and Fearless Society'
  NSS and different committees of the college also take the lead in organizing programs for gender sensitization from time to time.

5.9   Students' Activities

5.9.1 No. of students participated in sports, Games and other events

State/University level   [25]   National level   [NA]

International level   [NA]

No. of students participated in cultural events

State/University level [15]   National level [20]

International level [NA]

5.9.2 No. of medals /awards won by students in sports games and other events

Sports: State/University level [03]   National level [NA]

International level [NA]

Cultural: State/University level [10]   National level [03]

International level [NA]

5.10 Scholarships and Financial support (2013-2014)

	Number of students	Amount
Financial support from institution	54	Rs.139230.00
Financial support from government	396	1472799.00
Financial support from other sources	NA	NA
Number of students who received International /National recognition	NA	NA

5.11 Student organized/initiatives

Fairs: State/University level [-]   National level [-]

International level [-]

Exhibition: State/University level [01]   National level [-]

International level [-]

5.12 No. of social initiatives undertaken by the students [05]

5.13 Major grievances of student (if any) redressed

Improvement of the quality of drinking water	Installation of water purifier cum water cooler
Requirement of a common room	Construction of common room
Upgradation of the library	• Increase in number of books in the library

	• Opening of departmental library in some departments. • Introduction of a separate section for books related to competitive exams in the library.
Lack of technical equipments	Laptops, projectors, screens and printers provided to the department.
Requirement of Bank within the campus	A branch of Indian Overseas Bank opened in the college campus.
Demand of a parking area for two wheelers	Construction of a parking area for two wheelers
Need of a hygienic canteen for students	Construction of a modern, hygienic canteen to seat 50 students

Criterion – VI

6.   Governance, Leadership and Management

6.1   State the Vision and Mission of the institution

> The vision of the institution is the advancement of learning, knowledge, critical thinking and empowerment of women, especially of the under privileged class. The mission is to offer a milieu conducive to the integral development and academic excellence of the students.

6.2   Does the Institution has a management Information System

> Yes, the management information system performs regular feedback analysis through General Body (G.B) meetings and meetings of the Principal with the Head of the Departments and also with the Staff council.

6.3   Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> Curriculum is followed as prescribed by Ranchi University, Ranchi. The institution decides teaching methodology, internal exams and work order.

6.3.2   Teaching and Learning

> Use of ICT, class room discussions, special lectures, field trips, workshops

6.3.3   Examination and Evaluation

> Regular internal examination,   class test, terminal examination and selection test.

6.3.4   Research and Development

> Minor projects are taken up, workshops, seminars, conferences are organized and attended by the faculty, orientation and refresher programs are also attended by faculty.

6.3.5   Library, ICT and physical infrastructure / instrumentation

> All the above mentioned facilities are available and have been very well maintained and upgraded by the institution.

6.3.6   Human Resource Management: NA

6.3.7   Faculty and Staff recruitment

Recruitment is as per UGC guidelines.

6.3.8   Industry Interaction / Collaboration

Students of BCA, IT   and F.D. go for on -the- job training / internship in various industries / companies like CCL, NIFT, NIIT, AGO, MECON, SAIL, LIC, Usha Martin**,** GPO etc.

6.3.9   Admission of Students

Merit based admission following a set of rules and procedure prescribed by the institution.

6.4   Welfare schemes for

Teaching	Provident Fund, Gratuity, GI,
Non Teaching	Provident Fund, Gratuity, GI,
Students	Freeship and Fee concession for underprivileged students.

6.5   Total corpus fund generated

Rs.51, 23,665.00

6.6   Whether annual financial audit has been done   Yes   √   No

6.7   Whether Academic and Administrative Audit (following AAA) has been done?

Audit type	External		Internal	
	Yes / No	Agency	Yes / no	Authority
Academic	Yes	RU	Yes	IQAC, GB, Sub-Committees
Administrative	Yes	RU	Yes	IQAC, GB, Sub-Committees

6.8   Does the University /Autonomous college declares results within 30 days? NA

For UG Programmes   Yes   No

For PG Programmes   Yes   No

6.9   What efforts are made by the University / Autonomous College for Examination Reforms?

> University ensures timely delivery of question and answer booklets.
> It provides external magistrate and security for free and fair examination.
> Examinations are conducted on time in order to maintain the regularity of the session.

6.10   What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

> Autonomy in appointment of staff, decisions regarding work plans, infrastructure, dress code and discipline on campus.

6.11   Activities and support from the Alumni Association

> Alumni Association provides support for the overall development of the institution.

6.12   Activities and support from the Parent – Teacher Association.

> Teachers meet the parents informally and update them regarding the students.

6.13   Development programmes for support staff

> Short term computer training programs are conducted for improving efficiency.

6.14   Initiatives taken by the institution to make the campus eco-friendly

> Proper waste disposal and drainage facilities, large number of trees and plants in the campus, use of solar energy.

Criterion-VII

7. Innovations and Best Practices

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution, Give details

1.	With the introduction of smart classes, interest of the students has been aroused. As a consequence, rate of absenteeism is decreasing day by day and students are actively participating in class.
2.	Ethics classes are enhancing moral sense of students. They are more disciplined today, and more responsible.

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1.	Introduction of dress code for UG students.
2.	Beginning of commerce classes.

7.3   Give two Practices of the institution (*please see the format in the NAAC-Self-study Manuals*)

1.	Sensitizing nation`s future through extracurricular activities.
2.	Empowering young women by broadening horizon.
	Note- please find annexure no I and II attached.

*Provide the details in annexure (annexure need to be numbered as I, II, III)

7.4   Contribution to environmental/protection

- Plantation programmes undertaken by NSS, Women Cell and other units of the college, from time to time, in the college campus as well as other localities.
- Students' Seminars conducted from time to time on topics like "Global Warming" and "Bio- diversity" make them aware of burning issues that devastate environment.

7.5   Whether environmental audit was conducted?   Yes [   ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength
- Highly qualified, sincere and dedicated faculty to guide students from time to time.
- Updated and well equipped modern laboratory and well stocked college library, Wi-Fi connectivity in campus.
- Peaceful, pollution free and green campus.

Weakness
- Over crowded classes.
- Need for major projects
- Need for organizing more faculty enrichment programs

Opportunity
- Motivating students to learn and use modern technical gadgets in presentation of papers in Seminar.
- Encouraging students to go for short term courses with graduation.
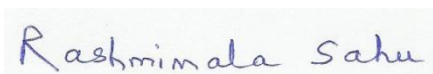- Educating students of underprivileged sections of society.

Threats
- Training the students to work for social change
- Enhancing demand ratio in certain subjects.

8 Plans of institution for next year

- Introduction of BBA, Bio-technology
- Introduction of Bio-metric system
- Introduction of more Honours Subject.
- Further upgradation of ICT facilities like Inflibnet, Digital Display Boards
- Organizing more faculty enrichment programms

Dr. Rashmi Mala Sahu

Signature of the Coordinator, IQAC

Dr. Sr. Jyoti Kispotta

Signature of the Chairperson, IQAC

Annexure I

Best Practice 1.

Topic

Sensitizing nation`s future through extracurricular activities

Goal

To enhance the overall personality and moral standard of the students, each and every department of college annually conducts various extracurricular activities like seminar, debate, speech etc. Goal of these activities are to create awareness on contemporary social and psychological problems like corruption, violence against women, human trafficking, global warming, child labor, drug addiction, depression, suicide etc. It is essential to make them aware of contemporary issues, so that they become self confident and responsible citizens of our country.

Context

The aim of the college is to equip the students with global competencies, so that they could meet with the demands of the changing scenario successfully. Hence extra-curricular activities are held to sensitize the students about the society and nation. Every year college also conducts cultural programs on National festivals as well as on Annual day of college (8 December) to enhance the sense of patriotism among the students.

Practice

Nirmala College is well known for its academic and extracurricular activities in Ranchi. It organizes and participates in different inter and intra-college activities.

The activities are as follows:- Seminar, Debate, Elocution, Quiz competition, Speech Extempore, Poster making, Collage making, Poster making, Mime, Skit, One act play, Classical dance, Tribal dance.

Evidence

College participates actively in "Inter college youth festival" and wins prizes.

YEAR	PRIZE	NAME OF EVENT
2010	1st prize	Classical dance, Mime,& Poster making
	2nd prize	Extempore (Hindi)
2011	1st prize	Classical dance, Extempore (Hindi), and Tribal dance
	2nd prize	Mime, Hindi Skit and Rangoli
	3rd prize	Extempore (English) & Elocution (English
2012	1st prize	Hindi Elocution, Collage

	2nd prize	Mime, Tribal Dance, Hindi Extempore
	3rd prize	Poster Making, Debate, Rangoli
2013	2nd prize	Mime, Rangoli, Debate, Classical dance
	3rd prize	Skit

Nirmala College has been awarded the 'Best Missionary Institute for Integral Development in Jharkhand' on 24th March 2014 at National Jharkhand Education Summit and Awards, 2014 organized by CMAI in collaboration with Ranchi University in Aryabhatta Hall. Manika Ekka (B. Sc. I) of our college also secured the first prize in the Debate competition held on this occasion.

Annexure II

Title of the Practice

Empowering the young women by expanding their horizon.

Goal

To prepare, an academically sound, confident, young woman who is aware of her rights, duties and responsibilities in the present globalized world.

The Context

The challenging issue about this goal is to bring a transformation in the personality of the girl students coming from a rural background into progressive, confident, educated women with scientific bent of mind; who is aware of her rights and duties. Jharkhand still reflects the medieval mind set where people believe in Superstitions, Witchcraft, prevalence of outdated rituals, trafficking, intoxication, poor health and hygiene . The college is committed to serve the economically underprivileged tribal girls.

The Practice

The college makes conscious efforts to tap those channels which can provide insightful information about women's rights.

On the directives given by the Principal, the Women's Cell and NSS wing of the college co-ordinates with those institutions of the society, which deals with the problems of women. They also invite women achievers to motivate the students in the right direction.

In 2011, the NSS wing of the college invited eminent lady doctor of the city, Dr. Shobha Chakraborty and Mrs. Rama Khalkho, the Ex-Mayor of the city and an ex-student of the college on 8th March, International Women's Day celebration, to address the students. The UN theme of that year "Equal Rights and Equal Opportunities" was the theme of address spoken by the esteemed guests. The girls were very impressed and motivated by them.

The college is in the capital city of Jharkhand which also has the State's High court. Since gender disparity is a burning issue for the nation, the Jharkhand State Legal Service Authority, sent its officials to spread legal awareness amongst girl bodies and the scheme of free legal services offered by them. Similarly in March 2013, the NSS wing of the college took thirty students to a Legal Awareness Programme organized by Ranchi University, Ranchi, in the Aryabhatta Auditorium, to attend the lecture delivered by the eminent judge of the Supreme Court, Shri M.Y. Iqbal, Shri Prakash Tatia, Shri D.N. Patel, judges of the state high court.

The Women Cell of the college is also vibrant and dynamic and teaches the idea of equality and self-worth to the girls. State as well as nation's major women's issues are

highlighted by the cell on different occasions; be it organizing the march to protest against the Delhi-rape case or UN themes of International Women's Day "Equal Rights and Equal Opportunities".

In 2013, on Women's Day the cell invited chairperson of Jharkhand women's commission Dr. Hemlata S. Mohan, who spoke on the theme "Time for Action to End Violence Against Women". She spoke lucidly about how children and women were particularly vulnerable to violence. The girls put up their queries and it became a very fruitful interactive session.

The Women's Cell collaborated with Randhir Verma memorial foundation and Ranchi Police to deliberate upon "Better Security Protection Network". Zonal IG Mr. M.S. Bhatia along with all the high officials and Thana-in-charge of the locality of the college came to assure safety for the college girls. On the request of the girls, a security personnel has been deployed outside the college.

The serious issue of domestic violence was discussed in the college in a seminar organized by the women's cell and NSS wing of the college in March 2014.The chief guest, Dr. Hemlata S. Mohan, ex-Chairperson, State Women's commission Jharkhand, gave practical tips and knowledge on Domestic Violence Act. She responded to many queries of the girls. Rose Kerketta, Retd. Prof. of Tribal Regional languages, Ranchi University, Ranchi and Dr. Saraswati Mishra, Dean Faculty of Humanities, Chairperson of Women's grievances cell, Ranchi University Ranchi, spoke on women issues.

The young women of the college are not only made aware of their rights but also about their duties . The NSS wing of the college in association with Student's representatives of Campus Ambassador, Election Commission, Ranchi; organized a voting awareness program for youth before the General Election 2014. The student representatives of Campus Ambassador Election Commission presented a 'NUKKAD NATAK' focusing on the necessity of properly exercising the right to vote and its consequences.

Evidence of Success
Discussions of women related issues have created a positive impact on the minds of the students. Eminent personalities address them, which is motivating and inspiring.

Ever since these programmes of interactions have been launched, there is a remarkable change in the attitude and aptitude of the students. They have become more confident, responsive and eager in the classrooms as well as while participating in any of these programmes.

Another evidence of success is, that the students are winning more prizes in various competitions organized by other colleges or by Ranchi University, Ranchi.

Problems Encountered and Resources Required

Hailing from economically and socially disadvantaged section of the society, most of the girls are shy, hesitant, lack confidence, suffer from inferiority complex and have poor communication skill.

To nurture, evolve and empower them, the institution undertakes various measures like remedial classes, personal counseling with students and parents, if required. Co-curricular activities are organized in which the institute invites professional counselors, legal experts & security personnel etc. Extracurricular activities under professional guidance also hone their raw talent in a better way.

Annexure III

AIACHE	All India Association for Christian Higher Education
AICUF	All India Catholic University Federation
CLC	Christian Living Community
GB	Governing Body
MECON	Metallurgical Engineering Consultant
NIFT	National Institute of Fashion Technology
NSS	National Service Scheme
SAIL	Steel Authority of India Limited
UGC	University Grants Commission
XBHEI	Xavier Board of Higher Education in India
CCTV	Closed Circuit Television
LIC	Life Insurance Corporation
GPO	General Post Office
AGO	A.G. Office