

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

Submitted to

**National Assessment and Accreditation Council,
Bangalore (NAAC)**

By



Nirmala College

**Ranchi – 834002
Jharkhand**

Recognized by UGC under section 2 (f) & 12 (B)

July 2012 – June 2013

The Annual Quality Assurance Report (AQAR) of the IQAC

PART-A

1. Details of the institution

1.1 Name of the Institution

Nirmala College

1.2 Address Line 1

PO Doranda

Address Line 2

Post Box No.15

City/Town

Ranchi

State

Jharkhand

Pin code

834002

Institution e-mail Address

nirmala_college@yahoo.co.in

jyoti.kispotta68@gmail.com

Contact No.

0651-2411322, 0651-2412963

Name of the Head of the Institution

Dr. Sister Priscilla

Tel.No with STD Code:

0651-2411322

Mobile

09386366425

Name of the IQAC Co-ordinator

Dr. Rashmimala Sahu

Mobile

09431382431

IQAC e-mail address

iqacnirmalacoll@gmail.com

1.3 NAAC Track ID

JHCOGN10570

1.4 Website address:

www.nirmalacollegeranchi.com

Weblink of the AQAR:

<http://nirmalacollegeranchi.com/AQAR.aspx>

1.5 Accreditation Details

Sl. No	Cycle	Grade	Institutional Score	Year of Accreditation	Validity Period
1	1 st Cycle	B+	78.25	2004	2004-2009

1.6 Date of establishment of IQAC 09/09/ 2009

1.7 AQAR for the year 2012-2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*) NA

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f)

UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce

Law PEI (Phys Edu) TEI (Edu)

Engineering Health Science Management

Others (Specify) Vocational and Add-on- Courses

1.11 Name of the Affiliating University (for the Colleges) Ranchi University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year?
Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos . International National
State Institution Level

(ii) Themes

1. Electronic Payment System
2. Indo-Islamic Culture
3. Application of Project Work
4. Economic Thinkers
5. 4th Generation Technology
6. Natural Hazards and their Implications.

2.14 Significant Activities and contributions made by IQAC

IQAC has been rendering commendable services for the all round development of the institution. It monitors the teaching-learning process and provides necessary suggestions and proposals for bringing about qualitative changes whenever necessary. It takes necessary measures for upgradation of library and laboratory facilities. It also holds regular meetings for chalking out plan of action for the forthcoming year and implements the decisions approved by the Management in this respect.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Proposal for strictly disallowing use of mobiles by the students
Plan to improve the quality of drinking water for students and staff.
Proposal for construction of a common room for students for relaxation and recreational purpose.
Proposal to upgrade and equip the library with books on curriculum and competitive examinations
Plan to upgrade the laboratories with technical equipments.
Proposal to purchase laptops for each department
Proposal for allocation of parking area for two wheelers
Plan to renovate the college canteen
Proposal for installation of CCTV to maintain discipline and order in the campus.

Plan of Action Achievements

* *Attach the Academic Calendar of the year as Annexure.*

We follow the academic calendar of the university.

- 2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

1.	Seizure of mobiles for 6 weeks in case of breach of regulations
2.	Construction of a shed for girls (under consideration)
3.	Upgradation of laboratories with new equipments
4.	Purchase of library books with UGC funds
5.	Purchase of laptops, hard discs, projectors ,screens for each department
6.	Purchase of additional furniture for the college.
7.	Construction of a parking area for two wheelers. (under consideration)
8.	Allotment of parking area for four wheelers
9.	Renovation of canteen (under consideration)
10.	CCTV installed .

PART-B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self –financing programmes	Number of value added/Career Oriented programme
Ph.D				
PG				
UG	09		03	03
PG Diploma				
Advanced Diploma	01			
Diploma	01			
Certificate	01			
Others				
Total	12			
Interdisciplinary	01			
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options

NA

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3	Feedback from stakeholders*	Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>
		Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
	Mode of feedback:	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>
		Co-operating schools (for PEI)	<input type="checkbox"/>		

**Please provide an analysis of the feedback*

College takes regular feedback from all its stake holders and analyses and uses the collected data for its betterment. For this purpose, several committees are formed and meetings are held by the Principal with the committees, with the Head of Departments and also with the Staff council to analyze the responses and chalk out plans of action. Regular meetings and interactive sessions are also organized with different stake holders for the redressal of the grievances, and implementation of the ideas concerning the improvement of the performance and quality of the institutional provisions.(The plan of action chalked out by the IQAC and the details of the action taken are provided in 2.15 of Part A of AQAR)

- 1.4 Whether there is any revision/update of regulation of syllabi, if yes, mention their salient aspects.

NA

The college follows the University guidelines and syllabus. Revision in syllabus is done by the University and teachers play a positive role by providing valuable

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion-II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate. Professors	Professors	Others
41	37	04		

2.2 No. of Permanent faculty with Ph.D.

28

2.3 No. of Faculty positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate. Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-									

2.4 No. of Guest Visiting faculty and temporary faculty

09

12

2.5 Faculty participation in conferences and symposia:

No. Faculty	International level	National level	State level
Attended			
Presented papers	14	25	
Resource Papers			

2.6 Innovative processes adopted by institution in Teaching and Learning:

Seminars, Debates, workshops, Group Discussions, Project Assignments, Field Trips.

2.7 Total no. of actual teaching days during this academic year

170

2.8 Examination/evaluation Reforms initiated by the institution (for example: Open Book Examination bar coding, double valuation, photocopy online multiple choice question)

None

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of study/Faculty/Curriculum Development workshop

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01

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2.10 Average percentage of attendance of students

80%

2.11 Course/programme wise distribution of pass percentage:

Title of the programme	Total no. of students appeared	Division				
		Distinction%	I%	II%	III%	Pass%
B.A.	521		27.2	70		97.3
B.Sc.	91	14.2	71.4	9.8		95.6

2.12 How does IQAC contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC contributes towards total quality enhancement through periodical reviews, feedback from stake holders and periodical scrutinisation of quality parameters. It also holds periodical interface with staff and students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty/staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	08
UGC-Faculty Improvement Programme	
HRD Programme	
Orientation Programme	08
Faculty exchange Programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer/Winter Schools, Workshop, etc.	10
Others	

2.14 Details of Administrative and Technical staff

Category	Number of permanent Employees	Number of Vacant positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21			
Technical staff	14			

Criterion-III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in sensitizing/promoting Research climate in the institution

The IQAC plays a central role in promoting research climate in the institution by encouraging both the faculty members and students to undertake minor and major projects, participate, present & publish research papers. It also motivates the departments to organize Seminars, Workshops Special Lectures, Training Programs and interactions with eminent Academicians, researchers and policy makers . Two teachers have undertaken minor research projects . Two faculty members have been awarded for their research papers. Each individual teacher has many research papers published in national and international journals

3.2 Details regarding Major projects : NA

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs.Lakhs	-	-	-	-

3.3 Details regarding Minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		02
Outlay in Rs.Lakhs			165000	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	12	05
Non-Peer Review Journals			
e- Journals	-	-	-
Conference proceedings			-

3.5 Details on Impact factor of publications:

NA

Range Average h-index
 Nos. in SCOPUS

3.6 Research funds sanction and received from various funding agencies, industry and other organizations

Name of the project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major project				
Minor project	2012-2013	UGC XI Plan	1,65,000 +1,73,000	1,32,750 +1,24,000
Interdisciplinary project				
Industry sponsored				
Project sponsored by the University/College				
Students research project (Other than compulsory by the University)				
Any other(specify)				
Total			3,38,000	2,25,750

3.7 No. of books published

i) With ISBN no.
 Chapters in Edited Books
 ii) Without ISBN no.

3.8 No. of University Departments receiving fund from

NA

UGC-SAP CAS DST-FIST
 DPE DBT scheme/funds

3.9 For colleges

Autonomy CPE DBT star scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy NA

3.11 No. of conferences organized by The Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons 04

3.13 No. of Collaborations
 International National Any other

3.14 No. of linkages created during this year 06

3.15 Total budget for research of current year in lakhs: NA

From founding agency

For Management of University/College

Total

3.16 No. of patents received this year NA

Types of patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellow

Total	International	National	State	University	Dist	College
01	01					

3.18 No. of faculty from the Institution who are Ph.D. Guides NA

and students registered under them NA

3.19 No. of Ph.D. awarded by faculty from the Institution NA

3.20	No. of Research scholars receiving the Fellowship (Newly enrolled+existing ones)			NA
	JRF	<input type="text"/>	SRF	<input type="text"/>
	Project Fellows	<input type="text"/>	Any other	<input type="text"/>
3.21	No. of students participated in NSS events:			
	University level	<input type="text" value="227"/>	State level	<input type="text"/>
	National level	<input type="text" value="02"/>	International level	<input type="text"/>
3.22	No. of students participated in NCC events:			NA
	University level	<input type="text"/>	State level	<input type="text"/>
	National level	<input type="text"/>	International level	<input type="text"/>
3.23	No. of Awards won in NSS:			NA
	University level	<input type="text"/>	State level	<input type="text"/>
	National level	<input type="text"/>	International level	<input type="text"/>
3.24	No. of Awards won in NCC:			NA
	University level	<input type="text"/>	State level	<input type="text"/>
	National level	<input type="text"/>	International level	<input type="text"/>
3.25	No. of Extension activities organized:			
	University forum	<input type="text"/>	College forum	<input type="text" value="05"/>
	NCC	<input type="text" value="NA"/>	NSS	<input type="text" value="05"/>
			Any other (WC)	<input type="text"/>
3.26	Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility			
	1. Rally on Blood Donation Day			
	2. Poster Competition on HIV/AIDS			
	3. Essay writing competition on HIV/AIDS			
	4. Quiz Competition on HIV/AIDS			
	5. Mountaineering Training Program.			

Criterion –IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of fund	Total
Campus area	5.35 acres			
Class rooms	50			
Laboratories	12			
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
i) Computer on line UPS with Antivirus	1			1
ii) Laser Printer	1			1
iii) Sony DVD	1			1
iv) On line UPS	3			3
v) Submersible Pump	1			1
vi) Air Condition	2			2
vii) Aquaguard	1			1
viii) LCD Projector	1			1
ix) Laptop	1	1		2
x) Refrigerator	2			2
xi) Amplifier & microphone	1			1
xii) Podium	1			1
xiii) Cyclostyling	1			1
xiv) Xerox Machine	1			1
xv) Wi-Fi Connection	1			1

xvi)	Sony Handy Cam	1	1		1
xvii)	Electric stabilizer	1	8		9
xviii)	C.C. T.V.		1		1
xix)	Aquaguard		1		1
xx)	Gas Plant (Chemistry Lab.)				
Value of the equipment purchased during the year (Rs. In Lakhs)					
i)	Computer on line UPS with Antivirus	23,700.00			
ii)	Laser Printer	5275.00			
iii)	Sony DVD	4033.00			
iv)	On line UPS	143100.00			
v)	Submersible Pump	28665.00			
vi)	Air Condition	94250.00			
vii)	Aquaguard	5000.00			
viii)	LCD Projector	54990.00			
ix)	Laptop	37600.00			
x)	Refrigerator	18700.00	15,000.00	U.G.C.XI th Plan	
xi)	Amplifier & microphone	23245.00			
xii)	Podium	44000.00			
xiii)	Cyclostyling	1,40,040.00			
xiv)	Xerox Machine	95,000.00			
xv)	Wi-Fi Connection				
xvi)	Sony Handy Cam	26,500.00			
xvii)	Electric Stabilizer	10,000.00	10,000.00	College fund	

xviii) C.C. T.V.		2,30,540.00	College fund	
xix) Aquaguard		42,000.00	College fund	
xx) Gas Plant (Chemistry Lab.)		1,21,354.00	U.G.C.XI th Plan	

4.2 Computerization of administration and library

Entire administration Computerized. Part of library Computerized
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27383	2259152.66	31	5710	27414	2264862.66
Reference books						
e-Books						
Journal	15		01		16	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centers	Office	Departments	Others
Existing	72	61		BSNL broadband		5	6	
Added	12	01				-	11	
Total	84	62				5	17	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teachers and students are encouraged to attend orientation/training programs for technology upgradation.

4.6 Amount spent on maintenance in lakhs:

i) ICT	276290
ii) Campus Infrastructure and facilities	156622
iii) Equipments	50000.00
iv) Others	
Total:	234312.00

Criterion –V

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has played a commendable role in spreading and enhancing awareness about Student Support Services available in the college. It helps the institution in getting the prospectus updated. The prospectus contains information about the vision and mission of the college, courses of study, fee structure, infrastructural and other facilities, rules and regulations of the college, anti ragging rules and committees, details of co-curricular activities etc. It also gets the college website regularly updated. Information regarding any new event or programme is also put up on the notice board of the college. Print and Electronic media are also used as a means of disseminating information. In addition to this, the Principal addresses the students on the day of commencement of their session where she makes them aware of the student support services available in the institution. The teachers also keep the students updated from time to time.

5.2 Efforts made by the institution for tracking the progression

The institution uses the following means to track the progression of its students:

1. Feedback from all the stakeholders
2. Informal data collection in social gatherings and through social networking sites.
3. Alumni records.

5.3 (a) Total numbers of Students

UG	PG	Ph.D.	Others
2098			

(b) No. of students outside the states

126

(c) No. of International students

NIL

Men

NO

%

NA

-

Women

NO

%

2098

100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
658	96	768	313	10	1835	760	98	905	335	10	2098

Demand ratio- 1:1.97

Dropout%= 2.3%

5.4 Details of student support mechanism for coaching for competitive examination (If any)

The institution has a well structured mechanism for coaching for competitive examination which organizes

- UGC sponsored coaching classes for entry in services
- Programmes like Equal Opportunity Centre(sponsored by UGC) organized specially for SC, ST, OBC (Non-Creamy layer) minorities and physically challenged students

No. of students beneficiaries

80

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/PS etc State PSC UPSC others

5.6 Details of student counseling and career guidance

Students are apprised of various career prospects through regular career and counseling sessions which are regularly organized in the college campus. Counseling services are provided by well educated and qualified personnel from different organizations and IT institutions. They guide students about the choice and selection of courses for higher education. Students also visit organizations like NIIT, MTI, SAIL, MECON, GPO and SHIKSHA PARIYOJNA, HUDCO etc. to enhance their knowledge and acquire training skills. Experts from IPMCS are also called for spoken English and personality development classes to improve their communication skills so that students can face interview boards with confidence.

No. of students benefitted

80

5.7 Details of campus placement

On Campus			Off Campus
Number of organizations visited	Number of Students participated	Number of students placed	Number of students placed
05	70	X	40

5.8 Details of gender sensitization programmes

All the programs organized in the college, on the occasion of Republic Day, International Women’s Day, Independence Day, Teachers Day, Intra/Inter College Youth Festival, College Day and various departmental activities focus on women issues to create gender sensitization on burning issues concerning women among the girl students. Women Cell and NSS also take the lead in organizing programs for gender sensitization from time to time.

5.9 Students’ Activities

5.9.1 No. of students participated in sports, Games and other events

State/University level	15	National level	NA
International level	NA		

No. of students participated in cultural events

State/University level	25	National level	NA
International level	NA		

5.9.2 No. of medals /awards won by students in sports games and other events

Sports: State/University level	03	National level	NA
International level	NA		
Cultural: State/University level	08	National level	NA
International level	NA		

5.10 Scholarships and Financial support (2012-13)

	Number of students	Amount
Financial support from institution	71	211440.00
Financial support from government	594	2623630.00

Financial support from other sources	NA	NA
Number of students who received International /National recognition	NA	NA

5.11 Student organized/initiatives

Fairs: State/University level	<input type="text" value="NA"/>	National level	<input type="text" value="NA"/>
International level	<input type="text" value="NA"/>		
Exhibition: State/University level	<input type="text" value="NA"/>	National level	<input type="text" value="NA"/>
International level	<input type="text" value="NA"/>		

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of student (if any) redressed

Upgradation of the library	<ul style="list-style-type: none"> • Increase in number of books in the library • Opening of departmental library in some departments. • Introduction of a separate section for books related to competitive exams in the library.
Lack of technical equipments	Laptops, projectors, screens and printers provided to the department.
Need of a hygienic canteen for students	Renovation of the canteen under consideration

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of the institution is the advancement of learning, knowledge, critical thinking and empowerment of women, especially of the under privileged class. The mission is to offer a milieu conducive to the integral development and academic excellence of the students.

6.2 Does the Institution has a management Information System

Yes, the management information system performs regular feedback analysis through General Body (G.B) meetings and meetings of the Principal with the Head of the Departments and also with the Staff council.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is followed as prescribed by Ranchi University, Ranchi. The institution decides teaching methodology, internal exams and work culture.

6.3.2 Teaching and Learning

Use of ICT, class room discussions, special lectures, field trips, workshops

6.3.3 Examination and Evaluation

Regular internal examination – class test, terminal examination and selection tests are conducted from time to time.

6.3.4 Research and Development

Minor projects are taken up, workshops, seminars, conferences are conducted, orientation and refresher programs are attended by faculty. Research Papers are published in national and International journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

All the above have been provided, maintained and improved upon, from time to time .

6.3.6 Human Resource Management

NA

6.3.7 Faculty and Staff recruitment

Recruitment is as per UGC guidelines.

6.3.8 Industry Interaction / Collaboration

Students of BCA /IT /FD go for job training / internship in various industries / companies like CCL, NIFFT, NIIT, AGO, MECON, SAIL, LIC, Usha Martin, GPO etc.

6.3.9 Admission of Students

Merit based admission following a set of rules and procedure prescribed by the institution

6.4 Welfare schemes for

Teaching	Provident Fund, Gratuity, GI,
Non Teaching	Provident Fund, Gratuity, GI,
Students	Freeship and Fee concession for underprivileged students.

6.5 Total corpus fund generated

4,24,60,313

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit type	External		Internal	
	Yes / No	Agency	Yes / no	Authority
Academic	Yes	RU	Yes	IQAC, GB, Sub-Committees
Administrative	Yes	RU	Yes	IQAC, GB, Sub-Committees

6.8 Does the University / Autonomous college declares results within 30 days NA

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University / Autonomous College for Examination Reforms ?

University ensures timely delivery of question and answer booklets.
It provides external magistrate and security for free and fair examination.
Examinations are conducted on time in order to maintain the session.

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

Autonomy in appointment of staff, decisions regarding work plans, infrastructure, dress code and discipline on campus.

6.11 Activities and support from the Alumni Association

Alumni Association provides support for the overall development of the institution.

6.12 Activities and support from the Parent – Teacher Association.

Teachers meet the parents informally and update them regarding the students.

6.13 Development programmes for support staff

Short term computer training programs are conducted for improving efficiency.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Proper waste disposal and drainage facilities, large number of trees and plants on campus, use of solar energy. Students encouraged to donate plants to the college as a part of environmental conservation drive.

Criterion-VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution, Give details

1. Wi-Fi connectivity and access to Internet for every Department
2. Installation of CCTV cameras for monitoring the activities of the students and staff, as well as employees.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Upgradation of physical infrastructure.
2. Installation of CCTVs

7.3 Give two Practices of the institution (*please see the format in the NAAC-Self-study Manuals*)

1. Exemption of fees for poor students
2. Expansion of Committees (Academic committee, Reporting committee)

7.4 Contribution to environmental/protection

- Plantation programmes undertaken by NSS, Women Cell and other units of the college from time to time in college campus as well as other localities.
- Students' Seminars/Workshops organized from time to time on Environmental issues..

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S (Strength):-

- ❖ Highly qualified, sincere and dedicated faculty to guide students from time to time.
- ❖ Updated and well equipped modern laboratory and well stocked college library Wi-Fi connectivity in campus.
- ❖ Peaceful, pollution free and green campus.

W (Weakness):-

Need for major projects

O (Opportunity):-

- ❖ Motivating students to learn and use modern technical gadgets in presentation of papers in Seminar.
- ❖ Encouraging students to go for short term courses with graduation.
- ❖ Educating students of underprivileged society.

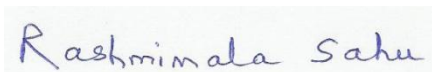
T (Threats):-

- ❖ Making the students techno savvy
- ❖ Enhancing demand ratio in certain subjects .

8 Plans of institution for next year

- Proposal for construction of a common room for students for relaxation and recreational purpose.
- Proposal to upgrade and equip the library with books on curriculum and competitive examinations.
- Plan to introduce dress code for students.
- Proposal to set up All Women's Bank within the campus.
- Proposal for allocation of parking area for two wheelers.
- Plan to renovate the college canteen and set up a utility shop within the campus.
- Plan to Introduce B.Com., B.B.A and .Bio-Technology.

Dr. Rashmi Mala Sahu



Signature of the Coordinator, IQAC

Dr. Sr. Jyoti Kispotta



Signature of the Chairperson, IQAC

Annexure I

AIACHE	All India Association for Christian Higher Education
AICUF	All India Catholic University Federation
CLC	Christian Living Community
GB	Governing Body
MECON	Metallurgical Engineering Consultant
NIFT	National Institute of Fashion Technology
NSS	National Service Scheme
SAIL	Steel Authority of India Limited
UGC	University Grants Commission
XBHEI	Xavier Board of Higher Education in India
CCTV	Closed Circuit Television
LIC	Life Insurance Corporation
GPO	General Post Office
AGO	Accountant General Office