Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**NIRMALA COLLEGE**
Name of the head of the Institution	**Dr Sr Jyoti Kispotta**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06512410082**
Mobile no.	**9431103264**
Registered Email	**nirmala_college@yahoo.co.in**
Alternate Email	**jyoti.kispotta68@gmail.com**
Address	**PO- Doranda , P.Box No - 15**
City/Town	**Ranchi**
State/UT	**Jharkhand**
Pincode	**834002**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr Emma Rani Seraphim**
Phone no/Alternate Phone no.	**06512410082**
Mobile no.	**9431768872**
Registered Email	**nirmala_college@yahoo.co.in**
Alternate Email	**emma_rs@yahoo.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://nirmalacollegeranchi.com/Upload14-12-2020/AQAR%202018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://nirmalacollegeranchi.com/Upload14-12-2020/Academic%20Calendar%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**78.25**	**2004**	**08-Jan-2004**	**07-Jan-2009**
2	**A**	**3.03**	**2017**	**12-Sep-2017**	**11-Sep-2022**

6. Date of Establishment of IQAC	**09-Sep-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Enrichment	**24-Jun-2019**	**43**

Programme	1		
Faculty Enrichment Programmes	04-Jan-2020 1		65
Orientation program for non-teaching staff	04-Jan-2020 1		39
Biannual Internal Academic Audit of Departments	03-Mar-2020 1		16
Biannual Internal Academic Audit of Departments	30-Sep-2019 1		16
Submission of Annual Quality Assurance Report (AQAR) to NAAC	01-Aug-2020 1		8
Regular meeting of IQAC	22-Jun-2019 1		8
Regular meeting of IQAC	08-Nov-2019 1		8
Regular meeting of IQAC	17-Dec-2019 1		8
Regular meeting of IQAC	24-Feb-2020 1		8
	[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nirmala College, Ranchi	RUSA	MHRD	2015 1825	20000000
Nirmala College, Ranchi	CPE	UGC, New Delhi	2016 1825	15000000
Department of Botany	DBT Star College Scheme	DBT, New Delhi	2019 1095	2200000
Department of Zoology	DBT Star College Scheme	DBT, New Delhi	2019 1095	2200000
Dr. Indu Kumari (Dept. of Botany)	Mushroom Spawn Production Unit	National Horticulture Mission, Jharkhand	2019 1095	1500000
Dr. Jyoti Pandey (Dept. of Economics)	Impactful Policy Research in Social Science (IMPRESS)	Indian Council of Social Science Research (ICSSR)	2019 365	450000
Dr. Anjana Singh (Dept. of History)	Scheme for Trans-disciplinary Research for	UGC, New Delhi	2019 1095	2100000

	India's Developing Economy (STRIDE)				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Preparation of Annual Quality Assurance Report. 2. Organization of Orientation Programme. 3. Organizing Faculty Enrichment Programmes. 4. Conducting Basic Computer Learning Course (DCA) for Students. 5. Conducting Biannual Internal Academic Audit of Departments.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan to organize Faculty Enrichment Programmes	Organized Faculty Enrichment Programmes twice a year
Plan to Organize Orientation Programme for Non-Teaching staff	Organized Orientation Programme for Non- Teaching staff
Plan to Conduct Basic Computer Learning (DCA) for Students	Conducted Basic Computer Learning (DCA) for Students
Plan to Conduct Biannual Internal Academic Audit of Departments	Conducted Biannual Internal Academic Audit of Departments
Plan to Prepare and submit Annual Quality Assurance Report (AQAR) to NAAC	Timely Submission of Annual Quality Assurance Report (AQAR) to NAAC
Plan to Conduct meeting of Internal	Conducted regular meeting of Internal

Quality Assurance Cell (IQAC)	Quality Assurance Cell (IQAC)
Plan to organize Golden Jubilee Ceremony of the Institution	Golden Jubilee was celebrated on 8th December 2019.
[View File](#)	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	07-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

28-Aug-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

21-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)

The Management Information System of Nirmala College is wellstructured and consists of the following modules: 1. Orientation Programmes are held on the first day of the new academic session through which the Principal informs the new batch of UG and PG students about the vision and mission of the institution, code of conduct, timetable, and classes. 2. Detailed Information of admitted/enrolled students can be retrieved as required from the students' database which is recorded and maintained by the College office. 3. An annual newsletter Nirmala Communiqué released every year keeps all the stakeholders abreast with activities of the college. 4. Digital Display Board All the important notifications and information are displayed through digital display board and notice boards installed in the College building. 5. Internal Academic Audit conducted by IQAC ensures a proper documentation and information

system with the record of the meetings, attendance, timetable, distribution of syllabus, classes, assignments, cocurricular activities, ICTenabled classes, remedial and ethics classes, assessment evaluation of students, projects, field trips etc. to be maintained by the departments. 6. Financial MIS through PFMS Nirmala College is a registered Agency on Ministry of Finance Public Finance Management System for financial MIS. The utilization of funds sanctioned through Research Projects are constantly monitored through the Agency account on PFMS portal. All financial transactions are executed through the ExpenditureAdvanceTransfer (EAT) Module for advances and epayment to Vendors, Resource Persons, and other beneficiaries. 7. Integrated Library Management System: The automated college library uses the open source ILMS Koha Software for acquisition, accessioning, classification, cataloguing, circulation, serial control, information storage and retrieval, indexing, etc. of library resources. The College library also promotes scholarly communication by providing access to subscribed Information and Library Network NLIST eresources. 8. Feedback Mechanism The institution documents students' perception towards the teaching faculty through a regular anonymous feedback system. This is carried out by a survey through feedback appraisal forms. The feedback is generated for the teaching faculty as well as the institution. The College Management also obtains informal feedback from the students regarding the teaching learning process. The institution's management information system includes regular feedback analysis through G.B meetings and through regular meetings of Principal with the IQAC, Heads of the departments and the members staff council. 9. The College Management remains connected with the teachers and students through instant messaging services via campus LAN and WiFi. 10. Annual Report Annual Report is presented by the Principal on the College Day informing about new developments concerning all the aspects of the college. 11. The College is

registered on the Ministry of Education AISHE portal where institutional information is uploaded annually in the prescribed modules on various aspects of higher education w.r.t Staff and students' Details, Programme conducted, Examination results, Financial Information, Availability of Infrastructure, Scholarships Accreditation.

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Nirmala College strictly adheres to the strictly adheres to the curriculum set up by its parent University but follows a well chartered and structured mechanism for curriculum delivery and documentation. Each Academic Year begins with proper planning of an Academic Calendar by the Principal in consultation with the IQAC members. Orientation Programmes are held by the Principal on the first day of the new academic session for the new batch of UG and PG students to initiate the curriculum. The students are provided information regarding the vision, mission, and the discipline of the institution and also about their code of conduct, timetable and classes. The college administration provides a very well-constructedtimetable and Heads of Departments distribute classes in accordance with the master timetable approved by the Principal. Departmental meetings are held for the allocation of syllabus, distribution of classes, arrangement of guest lectures and curriculum-based student seminars, planning of tests, preparation of departmental calendar, projects, and assignments to be undertaken etc.For effective delivery of the curriculum the following methods are used; • Chalk and Blackboard method • Lecture Method • ICT enabled teaching-learning method. • Use of different online methods of delivery like Zoom, Google Classrooms, Online test on Google Forms, Uploading of lectures on College You tube channel and other Learning Management Systems • Use of Scientific models, maps and charts for effective lecture delivery • Group discussion amongst the students • Nirmala College has a Wi-fi enabled campus and a rich central library with Inflibnet for e books and journals. The departments have their departmental libraries for the benefit of the students. A number of Journals for Science, Arts and Commerce are subscribed by the college. Need based survey programmes, field trips and educational excursions are organised by various departments. Project works, dissertations are conducted and Seminars/Workshops and special lectures by experts are also arranged regularly for UG and PG students. Class tests, selection tests, Mid-term examinations, Mid-Semester examinations, regular assessment in practical classes, viva-voce, are held to monitor and enhance the performance of the students. Remedial and tutorial classes are also held to enhance the quality of teaching - learning process. Departments maintain the record of the meetings, attendance, time table, distribution of syllabus, classes, assignments, curriculumbased seminars/workshops, guest lectures, power point presentations, smart classes, remedial classes, ethics classes, class tests, selection tests, mid semester and end semester examinations, projects, dissertations field trips etc. Academic audits are conducted on a half yearly basis to ensure the proper documentation and maintenance of all records. Meetings of members of IQAC are held with the Principal at regular intervals to review action taken report of

all the initiatives and activities related to the effective delivery of curriculum. Meetings of HODs of all the departments are also held with the Principal at regular intervals both online and offline. The Faculty Performance is evaluated by the Principal through Annual Appraisal Report.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	17/12/2020	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	NIL	01/08/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Eng,Hindi, Eco, Pol. Sc., Geo, Psy, Philo, His.	22/07/2019
BSc	Botany, Chemistry, Maths , Zoology, Physics	15/07/2019
BCom	Accounts	15/07/2019
BCA	Computer Application	15/07/2019
BBA	Business Administration	15/07/2019
MA	Hindi, Eco, Pol. Sc., Geo, His.	01/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Addon Certificate Course in Computer Application	11/06/2019	64
DCA	09/04/2019	60
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computer Applications	27

BCA	Computer Applications	23
BCA	Computer Applications	32
BSc	Information Technology	6
BSc	Information Technology	6
BBA	Bachelor of Business Administration	17
BBA	Bachelor of Business Administration	6
BBA	Bachelor of Business Administration	3
BBA	Bachelor of Business Administration	5
BBA	Bachelor of Business Administration	2
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college regularly takes feedback from all its stake holders and analyze the same for enhancement of quality. The institution ensures student perception towards the teaching faculty through a regular anonymous feedback system. This is carried on by filling up of the feedback appraisal forms by the students both online and offline. The obtained feedback is then discussed with the concerned teachers for further improvement in the teaching learning process. The feedback is generated not only for the teaching faculty but also about the college in general. The institution also obtains informal feedback from the students regarding the teaching learning process. Feedback obtained through evaluation of institution by students is analyzed and informal suggestions made are taken into consideration for improvement in services. The College has also developed a mechanism for collecting feedback from the major stakeholders, that is, Parents during parent teachers' meetings conducted by each and every department. Feedback is also collected from alumni and other stakeholders during the periodical IQAC meetings. The institution solicits stakeholder perception on the overall performance and quality of the institution through regular meetings of IQAC, Alumni association of the college, interaction with the parents of students. Feedback from students, teachers, parents, employers and members of the alumni guide the faculty and the institution for quality enhancement of the college. Their suggestions are considered and implemented as far as possible. IQAC, G.B. and different committees analyze them, and in many instances, policies have been framed and implemented. The PG courses were started as a result of feedback obtained from stakeholders, especially parents. The collected data is analyzed, and several planning committees are formed as

per the needs and requirements. Regular meetings and interactive sessions are organized with students/ex-students, teaching staff and the Principal. IQAC, GB, the various planning committees and the existing committees work together under the supervision of the Principal to ensure the successful implementation of the suggestions and recommendations of the stakeholders to enhance the performance and quality of the institutional provisions. The institution's management information system includes regular feedback analysis through G.B meetings and through those held by Principal with the Head of the departments and the staff council. The Head of the Institution ensures that adequate information is conveyed from feedback to the top management and stakeholders through regular G.B meetings. The staff council, non-teaching staff, all the committees are kept in continuous contact through the Principal through meetings. The minutes of the meeting and information are well documented and are available for use as per requirement. An annual newsletter Nirmala Communique is released every year keeping all the stakeholders abreast with activities of the college. Annual report is presented by the Principal on the College Day informing about new developments concerning all the aspects of the college. Thus the College takes regular feedback from students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Hindi, Eco, Pol. Sc., Geo, His.	300	245	146
BBA	Business Administration	60	87	51
BCom	Accounts	200	276	167
BSc	IT, BCA,Botany, Chemistry, Maths, Zoology, Physics	216	371	193
BA	FD, BCA, English, Hindi, Economics, Pol. Sc., Geo, Psy, Philo, His.	865	1062	662
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3205	504	59	8	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
67	62	77	20	2	6

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring System is essential for an educational institution not only because of the knowledge and skills students can learn from Mentors, but also because mentoring provides professional socialization and personal support to facilitate success in college life and beyond. The mentoring of the students in Nirmala College begins on day one of the new academic session of the UG PG students through their Orientation Program where the Principal addresses the students and apprises the students of the code of conduct, rules and regulations, choice of subjects, examination pattern,attendance, norms and discipline of the college and advices them on developing their strengths and overcoming their weaknesses, ways and means of achieving academic development and advancement and achieving their goals in life. The Departmental Heads also organize Orientation Program in their respective Departments for mentoring the students in their respective fields. A class with a strength of 100 students has at least 4 Mentors. It is the responsibility of each Mentor to monitor the academic progress and achievements of their Mentees. Project works, Dissertations are supervised by the respective teacher supervisors and hard copy of both are submitted in the Department for assessment. Seminars, Workshops, Special Lectures and Skill Development Programmes are held from time to time to promote a culture of Research and to facilitate the students to develop new skills and knowledge. Regular class tests, mid semester exams, end semester exams, practical's and viva voce are held by the Mentors to assess the academic performance of the mentees. Remedial, tutorial, doubt and query classes are held from time to time to help the slow learners. Various competitions like quizzes, speech, debate, elocution, skits, one act plays are organised to increase the social and academic confidence of the mentees. It also helps to develop the communication and personal skills of the mentees. It provides intrinsic satisfaction by helping an emerging upcoming professional to develop her potentials. The Mentors in Nirmala College also have a Counselling Cell where mentees are given psychosocial support and counselling whenever required. Thus, the mentees have access to a support system during their formative years of academic and career development. The mentors maintain the Registers with the photo, name, permanent address, mobile number, and mail address of the mentees to keep a track of the academic progression of their mentees. Thus, the student mentoring system provides role modelling for professional leadership and facilitates the development of increased competencies and stronger interpersonal skills. It exposes the mentee to diverse perspectives and experiences. The mentors use both formal and informal means of mentoring the students. Thus, the student mentoring system provides the foundation of a lasting professional and personal network and its efficacy lies in its contribution in enhancing the quality of higher education and the countless benefits that the students derive in their personal and professional life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3709	67	1:55

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
59	43	16	Nill	36

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized

	international level		bodies
2020	NIL	Assistant Professor	NIL

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	MA	2020	09/10/2020	14/10/2020
BSc	IT	2020	19/10/2020	11/11/2020
BA	FD	2020	19/10/2020	11/11/2020
BBA	BBA	2020	19/10/2020	11/11/2020
BA	BA	2020	24/11/2020	28/11/2020
BSc	BS	2020	21/11/2020	24/11/2020
BCom	BC	2020	19/11/2020	24/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Curriculum based continuous internal assessment is required to accurately identify a student's pattern of strengths and needs. The evaluation of each course or Semester is done on the basis of Mid Semester Assessment and End Semester Assessment. There are two internal or mid semester exams. The schedules of internal or mid semester exams are communicated to the students and faculty by the Principal. They are evaluated and marks obtained are maintained in the Register. The best out of the two sets of marks are selected and sent to the University before the End Sem Exam conducted by Ranchi University. Marks are also assigned for Projects and Assignments which are compulsory. Attendance is also marked. The cumulative marks (Internal) which includes mid -semester marks, project evaluation marks and attendance marks are entered in marks foil sent by the University, sealed, and sent to the University before the End -Sem University examination. This continuous assessment system of evaluation allows tracking of progress of each student and has a chance of offering students more support, guidance, and opportunities to improve during the course or Programme. On the other hand, it is beneficial for the students as the students are well informed about the modalities of the assessment criteria and are able to improve on their weaknesses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An Academic Calendar is to keep students, faculty, and staff reminded of key dates throughout the academic semester and year. It can also be useful for prospective students, alumni, and parents as well. Each educational institution creates its own academic calendar with their own defined dates. The college prepares the academic calendar at the beginning of the academic session and distributes it among the students at the time of admission and beginning of the new session. The Academic Calendar contains the yearly schedule of the College ranging from the list of holidays (National, State, Local, Institutional), the tentative date schedule of college examinations, curricular and extra-curricular activities, departmental activities, and other vital information of

the institution. The Academic Calendar is continuously updated and distributed among the teaching and nonteaching staff members.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://nirmalacollegeranchi.com/Upload14-12-2020/Program%20outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BC	BCom	Accounts	171	161	94.15
BS	BSc	IT, BCA, Botany, Chemistry Maths, Zoology, Physics	150	128	85.33
BA	BA	FD, BCA, Eng., Hindi, Eco, Pol. Sc., Geo, Psy, Philo, His.	558	488	87.45
BBA	BBA	BBA	33	32	96.96
MA	MA	Hindi, Eco, Pol. Sc., Geo, His.	137	130	94.89
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://nirmalacollegeranchi.com/Upload14-12-2020/Student%20Satisfaction%20Survey%202019-20.xlsx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	National Horticulture Mission, Jharkhand	15	8
Major Projects	1095	Department of Biotechnology, New Delhi	44	0

Major Projects	1095	UGC-STRIDE Scheme, New Delhi	21	10.5
Minor Projects	365	Indian Council of SocialScienceResearch(ICSSR) - IMPRESS Scheme	4.5	2.25
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
5-Days training programme on Mushroom Spawn Production (Supported by National Horticulture Mission, Jharkhand)	Botany	12/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Award for Grade 'A' in NAAC reaccreditation	Dr. Sr. Jyoti (Principal, Nirmala College)	Dept. of Higher, Technical Education and Skill Development, Govt. of Jharkhand	15/10/2019	Award for Grade 'A' in NAAC reaccreditation
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Mushroom Spawn Production Unit	National Horticulture Mission, Jharkhand	Mushroom Spawn Production	Self-Employment	07/01/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nill	0
International	NIL	Nill	0
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Botany	1
Philosophy	2
Hindi	2
Psychology	1
Political Science	1
BCA	1
Physics	1
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Many faces of the pathalgadi movement in Jharkhand	Anjana Singh	Economic and Political Weekly	2019	0.3	Nirmala College, Ranchi	3
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Many faces of the pathalgadi movement in Jharkhand	Anjana Singh	Economic and Political Weekly	2019	1	3	Nirmala College, Ranchi
[View File](#)						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	73	303	6	1
Presented papers	9	9	1	Nill
Resource persons	2	1	1	1

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	NSS Nirmala College	3	300
Rally Poshan Maah	NSS Nirmala College	3	100
Essay Writing Competition on Begging as a problem in India : Causes and Remedies	NSS Nirmala College	3	25
Blood Donation motivation session	NSS Nirmala College	3	300
Yoga practice in view of International Yoga Day	NSS Nirmala College	3	102

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
International Yoga Day	NSS Nirmala College	Yoga practice	3	102
Blood Donation	NSS Nirmala College	Motivation session	3	300
Begging as a problem in India : Causes and Remedies	NSS Nirmala College	Essay Writing Competition	3	25

| Poshan Maah | NSS Nirmala College | Rally | 3 | 100 |
| Blood Donation | NSS Nirmala College | Blood Donation Camp | 3 | 300 |

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Major Research Project	1	UGC – STRIDE, New Delhi	1095
5-Days Training programme on Mushroom Spawn Production	13	National Horticulture Mission, Jharkhand	5

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Software Skill Development	Spoken Tutorial Programme	MHRD, IIT Mumbai	01/07/2019	01/07/2020	396
On Job Training (BCA)	Internship	Launcher Academy, NSL Comp, Lifetech Software	14/10/2019	16/11/2019	82
On Job Training (BBA)	Internship	MTI (SAIL), CCL, BIG BAZAR, Narnolia securities pvt limited, PANTALOONS fashion and retail	21/11/2019	02/02/2020	33
On Job Training (IT)	Internship	Excel Data Services, Main Road Ranchi, Digital Care, Riada Bhawan	04/11/2019	02/02/2020	12

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	17/12/2020	NIL	Nill

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
22300000	8762614

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	16.05.05.000	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	34722	6648653	248	112091	34970	6760744
Reference Books	1852	733468	49	18080	1901	751548

e-Books	80409	5900	Nill	Nill	80409	5900
Journals	63	Nill	Nill	Nill	63	Nill
e-Journals	3828	Nill	Nill	Nill	3828	Nill
Others(specify)	Nill	Nill	45	16545	45	16545

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	17/12/2020

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	119	3	1	4	4	13	92	4	8
Added	32	0	0	0	1	0	32	0	6
Total	151	3	1	4	5	13	124	4	14

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Online Teaching ICT Video Tutorials during COVID-19 Pandemic	https://nirmalacollegeranchi.com/Upload14-12-2020/Facility%20for%20e-content%202019-20.pdf

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
200000	51146	2500000	500000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policy of the college management is to provide quality education to the rural and tribal students. To inculcate effective teaching and learning

process, the policy focuses towards providing necessary and better infrastructure. The College has considerable improvement in the infrastructure and the learning resources that has created a conducive environment for the overall development of the learners making it a learner centric institution. The whole campus is under CCTV surveillance which is monitored regularly. The institution has security arrangement with security staff members working in shifts to ensure safety and security. The college has enough classrooms equipped with ICT facilities. The college has an IT infrastructure that supports to curriculum needs. Classrooms are IT equipped includes projectors and laptops to enhanced teaching process. College has upgraded the auditorium for conducting National and International Conferences seminars workshop and cultural programs etc. Our college has a central library with Inflibnet Wi-Fi internet facility and Reprography machine. Library is enriched with large number of books, Journals, and magazines. Students can access and download e-resources with the help of Inflibnet. The library has well organized mechanism to collect feedback from the students for improving the library services. Book bank facility is also available in the library for under privileged students. Departmental libraries are also present to enrich the knowledge of the students. Institution has well equipped laboratories, language lab and GIS Lab. The institute maintains green and clean ecofriendly campus with solar power grid installation for low energy consumption. The institution has appointed staff to maintain cleanliness in the campus. Indoor and Outdoor sports activities are conducted in college campus. Students have won various National, State and University level awards. Safe drinking water facility is availed through water cooler and water dispenser present on each floor on the college building. Sanitary Napkin vending machine and incinerator are available for the needy students. Canteen and common room facility is also available in the college. Bank facilities are also available in the campus.

https://nirmalacollegeranchi.com/Upload14-12-2020/Procedure%20&%20Policies%20for%20Campus%20Infrastructure.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession from the Institution	27	181600
Financial Support from Other Sources			
a) National	0	Nill	0
b)International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	17/12/2020	Nill	NIL
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counselling in Aviation, Investment Banking, Management, etc.	Nill	410	Nill	Nill
2019	Placement –BCA	Nill	Nill	Nill	8
2019	Placement - B.Sc. (IT)	Nill	Nill	Nill	2
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
60	60	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	TCS, Wipro	51	10
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	146	BA	Geography, History, Economics, Political Science, Hindi	Nirmala College, Ranchi	MA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill

| 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year |||
Activity	Level	Number of Participants
Republic Day Nill	Institutional	5
Raj Bhavan Holi Milan Nill	Institutional	39
Inter College Youth Festival Nill	Institutional	36
Golden Jubilee Celebration Nill	Institutional	94
Commerce - Departmental Cultural Activity Nill	Institutional	4
Psychology - Departmental Cultural Activity Nill	Institutional	52

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Third	National	1	Nill	17NCBC0180	Sweta Tirkey Team
2019	Silver	National	1	Nill	19NCBA0627	Neha Kumari
2019	Gold	National	1	Nill	17NCBA0438	Saraswati Dhanwar
2019	Silver	National	1	Nill	18NCBS0122	Mehr Aliah
2019	Bronze	National	1	Nill	19NCBA0226	Saloni Choudhary
2019	Gold	National	1	Nill	19NCBA0226	Saloni Choudhary
2019	Bronze	National	1	Nill	18NCBS0159	Mantasha Perween
2019	Silver	National	1	Nill	18NCBS0159	Mantasha Perween
2019	Bronze	National	1	Nill	17NCBC0073	Swati Kumari
2019	Third	National	Nill	1	BA152	Ebla Tirkey & Group

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution is dedicated to the cause of grooming young girls by providing them education and supporting them in every possible way to nurture their personalities. The institution has a well -structured system which ensures the participation and representation of students in all the curricular and extracurricular activities organized by the institution. Each department selects students' representatives who are instrumental in the dissemination of information and the planning and execution of co-curricular and extra-curricular activities. Committees like the career counselling and placement cell of the college or the EBSB (Ek Bharat Shreshtha Bharat) club also have students' representatives who actively contribute to the overall success of the various events and programs. The meetings of the Students' representatives are regularly held with the teachers and the management and under the guidance and supervision of the Principal they work seamlessly for the successful completion of all the activities, programs and events. Independence Day, Republic Day, Constitution Day, Annual Day, Rashtriya Ekta Diwas, Hindi Diwas, International Yoga Day, NSS activities etc. are successfully organized through the active and wholehearted participation of the students. In this way, the college provides a platform to the students to showcase their talent and creative skills, and also, nurtures the team spirit and leadership traits of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

220

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings- 04 Activities- 03 1.Preparation of spiritual gathering for August 2019 Novena Prayer which was held from 9th of August 2019 to 18th August 2019 to commemorate 50 glorious years of Nirmala College. 2.Community Services by taking up the gracious work of distributing food grain packets from 8th April 2020 to 25th June 2020 to the daily wage earners and slum dwellers. 3.Plantation of Saplings on World Environment Day, 5th June 2020, in front of the college playground.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The practices of decentralization and participative management is greatly appreciated by Nirmala College, Ranchi. The college administration delegates authority to the Heads of the department. The administration and functioning of each and every department is decentralized. The HODs along with other faculty members, work to chalk out the action plan for well-planned and effective delivery of curriculum. The students work in cooperation with the faculty members within each department for various activities. IQAC helps in improving the quality with the management. Departmental meetings are held in

everydepartment and Heads of departments are authorized to take the decisions for the allocation of syllabus, distribution of classes, arrangement of guest lectures, conduction of curriculum based student seminars, conduction of tests, preparation of academic calendar, projects and assignments.During the COVID 19 Pandemic lockdown period, Management has organized online meeting and classes. All the important information are communicated through regular offline/online meetings of the HODs with the Principal. The college promotes a culture of participative management through the formation of different committees like CPE Committee and RUSA Committee. Each Committee, headed by the Principal, consists a of Coordinator and members who work for the disbursement of funds on various heads. The committee organizes various meeting with the head of the institution and Coordinator to ensure the proper utilization of the fund. Keeping in view the requirement of the students and various departments, the funds are utilized for purchase of books and upgradation of infrastructure, laboratory, equipments and all the other items related to the enhancement of the quality of teaching and learning process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college has an online application procedure. Online application forms are available for admission on the college website. The college ensures wide publicity in the admission process through various means like the annual prospectus, websites, advertising in local dailies and advertisement in the local TV channels. Transparency of the admission is ensured by preparing the merit list based on the University norms. Certain departments conduct entrance tests.Selected candidates list is displayed on the college notice board. Single window system is adopted for admissions. The college has an admission committee with the Principal as the President, HODs and senior faculty members who are involved in the admission process for selection of eligible students on the basis of merit cum reservation. The committee scrutinizes the application for admission with respect to fulfilment of the eligibility criteria prescribed for admission by the university. The marks obtained in Higher Secondary Examinations/Intermediate Examinations is the basis for admissions. Institution admits students from general masses, socially and economically marginalized classes and first generation learners.

Industry Interaction / Collaboration	The Institution helps the students of different departments such as Information Technology(IT),Bachelor in Computer Application (BCA),Fashion Designing (FD) and Bachelor of Business Administration(BBA) to take job training/internship to various industries/companies like CCL – Central Coalfield Limited, NIFFT – National Institute of Foundry and Forge Technology, NIIT, USHA MARTIN, SAIL, MECON, AGO, LIC etc. College has an academic collaboration with Central Tasar Research Training Institute (CTRTI), Tata Institute of Social Science (TISS) for Employability Excellence with. College Education and Learning (EXCEL) Programme. The college facilitates the students to avail scholarships in professional programmes conducted by external institutions. 1.The college has a long standing membership with All India Association for Christian Higher Education, Delhi. The Principal is Executive Board Member of All India Association for Christian Higher Education. 2.Xavier Board of Higher Education in India, Bangalore. The Principal is Life Member of XBHE, North East Zone 3.The Principal is Life Member of All India Catholic University Federation. 4.The Principal is Life Member of Christian Living Community. 5.Tata Institute of Social Sciences, Mumbai.
Human Resource Management	Nirmala college constantly takes steps for quality improvement of the human resource of the college by providing adequate assistance and help whenever required. The college library has been upgraded and equipped with Wi-Fi and Inflibnet for facilitating research. Words Worth English Language Lab helps students to enhance communicative skill of students. Faculty is encouraged to organize attend seminars, conferences, workshops, orientation, and refresher programs. The institution monitors the performance of the staff through feedback mechanisms and annual appraisal reports. Guest lectures by various subject experts are called from time to time. During COVID 19 Pandemic, Institution management has organized Online IQAC, HODs and Faculty meetings.
Library, ICT and Physical	1.Nirmala College has Wi-Fi enabled

Infrastructure / Instrumentation	Campus, Library automation, Administrative/Accounts Office automation/ Wi-Fi enabled Departments Classrooms with speed upgradation to 4Mbps.In addition, new access points for Wi-Fi in building, hotspot device and cloud storage backup devices facilities have been provided with CPE funds. 2.Through KOHA Software, Barcode scanner, Server RAM extension, the main library is constantly being upgraded with addition of new books, journals, magazines etc. 3.Inflibnet facility is available for both the teaching faculty and students. 4.Online access facility is available for both teachers and students. 5.Through CPE/RUSA funds, English language lab has been set up equipped with the necessary Software. 6.One Smart classroom with smart board already in existence is constantly being upgraded. 7.Classrooms are equipped with Green boards . 8.The CPE fund for 2019-20 has been utilized for laboratory upgradation. Renovation of Chemistry and Zoology lab, and equipment and consumables for Physics, Chemistry, Zoology, Botany, Geography and Psychology labs. 9.Upgradation of Multipurpose Auditorium and construction of a new Wi-Fi enabled Conference hall were undertaken with CPE fund. Furniture such as chairs and Podium have been purchased with RUSA grant for the newly upgraded Multipurpose Auditorium and Conference hall. 10.CPE fund has been utilized for enrichment of teachers by conducting a workshop on Hands on training titled "Train the Trainers" (28th -29th January 2020).
Research and Development	1.The College motivates the faculty members to publish Research papers in peer reviewed journals, UGC listed Journals, books with ISBN no. 2.It motivates the teaching faculty to take up Major Minor Research Projects from UGC, ICSSR, ICHR, DBT, DST etc. 3.It encourages the teachers to present papers in International, National, State level, Seminars, Conferences, Workshops and to act as Resource Persons. 4.It encourages the teachers to conduct Orientation, Refresher Courses and IT and Research Methodology Courses for upgrading their skills. 5.It exhibits the publication of Research work/books edited an authored

	by faculty members in the College library to inspire further research. 6.It motivate the faculty members and the students to organize and attend Seminars/Workshops/Hands on training at the institutional/State/National/International level. 7.It encourages faculty members to act as Ph.D. Supervisors.
Examination and Evaluation	Nirmala College is Affiliated to Ranchi University therefore the College conducts annual/semester exams for UG PG according to the date schedule decided by Ranchi University, Ranchi. In addition, practical tests, class tests, remedial tests, revision tests and tutorials are conducted by each department and marks recoded in the Register. Project work/Assignment are assigned to UG PG students and Evaluated by the teachers. Marks are added to the grand total of mid semester and the cumulative internal marks are sealed and sent to Ranchi University. Oral test, practical exams and viva are conducted in Vocational, science and Arts subjects (Geography Psychology). Group Discussion, Debates and Quizzes are held to evaluate the analytical ability of the students. During COVID 19 Pandemic online exams and online evaluation were held.
Teaching and Learning	1.Institution follows teaching both through chalk talk method and through PPT presentation. During COVID 19 Pandemic online classes are held by using different platforms like google meet, Cisco WebEx etc. 2.Learning takes place through practical demonstration, field work ,industrial visits, Group discussions and Quiz. 3.Enhancement of learning skills of the students through participations in Workshops, Seminars, and training programs. 4.Wide access to main library, reference library, reference journal magazines and internet facilities for students. Inflibnet facility for teachers to upgrade their teaching skills and knowledge.
Curriculum Development	1.According to the Ranchi University curriculum , Nirmala College arranges field work, industrial visit, educational tours, On jobtraining, in house project training for both UG and PG students 2.Implementation of offline and online written exam. 3.Project work/Assignment are given to students

as per RU curriculum. 4.Practical demonstration for science students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The College promotes a culture of decentralize participative management while planning for the future growth and development of the Institution. The management along with the Principal and IQAC chalks out various feasible strategies for upgradation of the college with the help of the various plans and policies.
Administration	Nirmala College strongly encourages the practices of decentralization andparticipative management.Theadministration and functioning of every department is decentralized. The Principal delegates authority to the Heads of all the Departments for effective delivery of curriculum.
Finance and Accounts	Nirmala College maintains transparency and accountability while maintaining its financial records. The Institution conducts annual internal and external financial audit which reflects true and fair accounting of the institution.
Student Admission and Support	The institution with all stake holders works collectively and harmoniously to promote an academic environment that ensures and fosters holistic development of its students and enhances the opportunities of their progression to higher levels of learning and skill enhancement for employment.
Examination	Nirmala College conducts offline/online Examination as per the schedule of Ranchi University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Sreerupa Roy	Documentation Preparedness for Accreditation	St. Anthony's College, Shillong and Xavier Board of Higher	15548

Year						
2020	Dr. Emma Rani Seraphim	Documentation Preparedness for Accreditation	St. Anthony's College, Shillong and Xavier Board of Higher Education	15548		
2019	Dr. Apeksha Prajapati	Faculty Orientation in Research and Teaching Excellence (FORTE-19)	Salesian College, Sonada	15791		
2019	Dr. Anubhuti Singh	Faculty Orientation in Research and Teaching Excellence (FORTE-19)	Salesian College, Sonada	15791		
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Enrichment Programme on health and its impact on professional life with special reference to women	NIL	24/06/2019	24/06/2020	43	Nill
2020	NIL	Orientation programme for non-teaching staff on Methodology and use of ICT, communication and presentation skills, documentatio	04/01/2020	04/01/2020	Nill	39

		n and infr astructure developmen t and upgr adation (I nteractive session)					
2020	Faculty Enrichment Programme on Women : Coping Strategies	NIL	04/01/2020	04/01/2020		65	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programmes - Others	7	23/09/2019	03/06/2020	7
Faculty Enrichment Programmes	43	24/06/2019	24/06/2019	1
Faculty Enrichment Programmes	65	04/01/2020	04/01/2020	1
Refresher Course	16	05/07/2019	19/01/2020	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, GI, MA, Loan without interest	EPF,GI,MA, Loan without interest.	Fee waiver, Fee Concession, Awards, Scholarship from State Government, Free Health Checkup

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit : The Institute of the Sisters of Charity, Hinoo, Nirmala College conducts the internal financial audit every year. The financial audit

is done by the Charted Accountants and their team. All the financial statements of the institution are openly presented before the Auditing team as soon as the financial year ends. All the Receipts and payment Amount, Income and Expenditure, bank statements, cash balance, funds etc are presented before them. After the Auditing work, the auditors provide the final report of the financial year which gives the true and fair view in conformity of the Accounts. All the Auditor's records are updated in the account section year wise. The Auditors appreciate the finance section and also give suggestions for the better functioning for the next financial year. External Audit : The Ranchi University offers the Grant in aids / financial aids for the staff of the Institution. These Aids are utilized for the payment of the staff every month systematically. The utilization certificate is prepared for every month and it is forwarded by the Principal Auditor and submitted to the finance officer of Ranchi University. The institution invites Ranchi University every year to send a team to Audit from the A/C section of Ranchi University all the financial records of the Institution. The team feels happy to have all the financial records updated, correct and trustworthy. Every year the Institution conducts internal and external financial audits regularly to have the true and fair accounting of the Institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sr. Priscilla Memorial Award	1000	College Topper

View File

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	IQAC
Administrative	No	NIL	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

a) Each Department conducts Parents Teacher Meeting(PTM) every year. b) Feedback (Informal Formal) and suggestions for the growth and development of the institution. c) Parents suggestions are welcomed through space provided in the handbook as they are major stakeholders of the institution

6.5.3 – Development programmes for support staff (at least three)

(a) Faculty Enrichment Programme (b) Orientation Programme for Nonteaching Staff (Interactive Session) (c) Presentation on NAAC Assessment and Accreditation Process.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(a) Introduction of UG Honours courses in Chemistry, Physics Philosophy Honours (b) Biannual Faculty Enrichment Programme (c) Annual Orientation Programme for Non-Teaching Staff (d)Stakeholder meeting (e) Certificate Course in eLearning Courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Faculty Enrichment Programme	24/06/2019	24/06/2019	24/06/2019	43
2019	DCA	04/09/2019	04/09/2019	28/01/2020	53
2020	Faculty Enrichment Programme	04/01/2020	04/01/2020	04/01/2020	65
2020	Orientation Programme for Non-Teaching Staff	04/01/2020	04/01/2020	04/12/2020	39

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Matri Poshan Pakhwara	24/09/2019	30/09/2019	50	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nirmala college encourages and welcome ecofriendly activities in campus as the institution knows that higher educational institution are the centres nurturing future citizens of the country. Environmental degradation is the issue of global concern and students must contribute to arrest. The College is working towards making the campus 'Eco friendly' with the help of NSS, Women's cell Zoological Associations and other units of the Institution. Plantation drive on Earth Day was organized by the institution. NSS has Celebrated World environment day to create awareness among students to protect the environment. NSS has organized water conservation drive on 29.01.2020 to enhance consciousness for water conservation. Quiz on environmental issues was organized by Departments of Botany and Zoology that helped to create awareness about different aspects of environment in students. •Solar Heaters are installed in the Convent to conserve energy and minimize energy consumption. • Faculty and Students are advised to turn off taps, lights, and fans etc. after using them. • Solar Energy Grid for electricity production makes the college

energy producer for its own use. During COVID 19 Pandemic, webinars and online workshops were organized on causes, symptoms, precaution, and prevention of disease to create awareness among the students and staff.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Ramp/Rails	Yes	53
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	26/06/2019	3	Construction of Road near the back gate of the Institution	Public Welfare	50
2020	1	1	08/04/2020	1	Distribution of Sanitizer, Mask, Face shield and Ration Package During COVID 19 Pandemic	Public Welfare	20
2020	1	1	11/04/2020	1	Distribution of Sanitizer, Mask, Face shield and Ration Package During COVID 19 Pandemic	Public Welfare	20
2020	1	1	16/05/2020	1	Distribution of Sanitizer, Mask, Face	Public Welfare	20

| 2020 | 1 | 1 | 18/05/2020 | 1 | Distribution of Sanitizer, Mask, Face shield and Ration Package During COVID 19Pandemic | Public Welfare | 20 |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nirmala College Handbook	20/06/2019	Education of Ethics and code of conduct is an effort by the institution to bring alive the concept of moral and ethically good values to students through the classroom and thus into higher education. The handbook given to the students at the beginning of the session gives the students the opportunity to get acquainted with the vision, Mission, Rules, Regulations and Academic requirement of the institution. This value education enables the students to concretize and internalize the ethical values and helps them to become accomplished and responsible persons of integrity and humanity.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	103
Swachhta Abhiyan	21/11/2019	21/11/2019	400

Welfare activities During COVID	08/04/2020	18/05/2020	80
Ek Bharat Shreshtha Bharat Activities	25/01/2020	31/05/2020	327
Observance of Teachers Day	05/09/2019	05/09/2019	2500

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Plantation drive on Earth day 2. Swachhta Abhiyan 3. Maintenance of Herbal Garden by Eco club 4. Use of Incinerator 5. Welcoming guests with sapling

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Skill Development Programs for students 2. Community Services during COVID-19 Pandemic

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://nirmalacollegeranchi.com/Upload14-12-2020/Best%20practices%202019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Nirmala College is a Christian Minority Institution established by the Society of Sisters of Charity of Jesus and Mary with the primary purpose of providing higher education and learning to the underprivileged young women of the society in a spirit and atmosphere of Christian simplicity, sincerity, concern and faith. The institution aims at creating a just and humane society free from prejudices, superstitions and discriminations based on sex, religion, caste, creed, or economic status. To implement this vision the institution offers students, especially SC, ST, OBC and economically backward students, a milieu conducive to their integral development and an atmosphere congenial to theiracademic excellence and all round development of personality. The institution achieves its vision and mission with the collaboration and cooperation of a supportive management, experienced and qualified faculty, sincere nonteaching staff under the guidance and supervision of able and dynamic Principal in an infrastructure which is excellent and well equipped with computer labs, language lab and other laboratories, automated online library with INFLIBNET facility, Wi-Fi enabled campus, playground, and other facilities like sports facilities, medical assistance, career counselling and placement assistance. The institution runs UG course in Arts, Science and Commerce, PG course in Arts Hindi, Geography, Economics, Political Science and History Vocational course in Computer Application, Information Technology, BBA and Fashion Designing, Addon Course in Computer Application. With 1834 students belonging to the ST category, 149 to the SC category, and 805 to the OBC category out of a total of 3709 students on the rolls, at the UG and PG level, the institution achieves high academic standards in a competitive atmosphere. This is clearly reflected through the performance of the students in university exams 85.33 in B.Sc.,94.15 in B.Com, 87.45 in B.A,96.96 in BBA and 94.89 in PG and their placements in various jobs 22 students in Concentrix, 05 students in TCS, 01 in Wipro, 02 in TechMahindra and 02 in Indigo Airlines. The performance

of students in extracurricular activities is also noteworthy. The institution provides specific support services/facilities for students from SC, ST, OBC and other economically weaker sections. Tuition fees of students belonging to SC/ST, OBC and economically weaker sections are waived according to their requirement.Textbooksare also provided from the book bank for the underprivileged students. Student Aid Fund provides aid to the needy students who do not receive aid from any other source. Remedial classes are held for SC/ST, OBC and economically weaker students and slow learners. Special Awards carrying cash prizes are given to meritorious students. The institution, under the dynamic leadership of the Principal, ensures an effective and smooth curriculum delivery through a very well organized and structured mechanism. The institution solicits stakeholder perception on the overall performance and quality of the institution. In this way the institution successfully implements its vision and mission of providing students, especially SC, ST, OBC. During COVID 19 Pandemic, the Institution has smoothly switched its mode from campus based education to e-resource based education.

Provide the weblink of the institution
https://nirmalacollegeranchi.com/Upload14-12-2020/Institutional%20Distinctiveness%202019-20.pdf

8.Future Plans of Actions for Next Academic Year

Nirmala College is intended to introduce more courses in the vocational departments like MBA, MCA, Bio-technology. It is also keen in expanding its UG departments by introducing PG programmes in Arts, Science and vocational subjects. The College seeks to introduce Honours in various emerging and demanding Arts and Science subjects. Institution also plans to introduce more e-learning courses so that the students can become more proficient and employable by e-resources. Institution also plans to introduce more skill development courses for the students. The College also plans to organize more Faculty Enrichment Programmes, National and International workshop, Webinar, Seminars, Conferences, and cultural exchange programmes in collaboration with other colleges and Universities.