



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	NIRMALA COLLEGE
• Name of the Head of the institution	Dr. Sr. Jyoti Kispotta
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06512410082
• Mobile no	9431103264
• Registered e-mail	nirmala_college@yahoo.co.in
• Alternate e-mail	jyoti.kispotta68@gmail.com
• Address	PO- Doranda, P. Box No - 15
• City/Town	Ranchi
• State/UT	Jharkhand
• Pin Code	834002
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Ranchi University, Ranchi																		
• Name of the IQAC Coordinator	Dr. Emma Rani Seraphim																		
• Phone No.	06512410082																		
• Alternate phone No.	9431103264																		
• Mobile	9431768872																		
• IQAC e-mail address	iqacnirmalacoll@gmail.com																		
• Alternate Email address	emma_rs@yahoo.in																		
3.Website address (Web link of the AQAR (Previous Academic Year))	https://nirmalacollegeranchi.com/Uploads/aqar/11252021121217537AOAR%202019%20-%202020%20Submitted.pdf																		
4.Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://nirmalacollegeranchi.com/Uploads/AcademicCalendar/18452021121235465Academic%20Calander%2020-2021%20(2).pdf																		
5.Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>78.25</td> <td>2004</td> <td>08/01/2004</td> <td>07/01/2009</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.03</td> <td>2017</td> <td>12/09/2017</td> <td>11/09/2022</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	78.25	2004	08/01/2004	07/01/2009	Cycle 2	A	3.03	2017	12/09/2017	11/09/2022
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B+	78.25	2004	08/01/2004	07/01/2009														
Cycle 2	A	3.03	2017	12/09/2017	11/09/2022														
6.Date of Establishment of IQAC	09/09/2009																		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nirmala College, Ranchi	RUSA	MHRD	2015 1825	20000000
Nirmala College, Ranchi	CPE	UGC	2016 1825	15000000
Department of Botany	DBT Star College Scheme	DBT, New Delhi	2019 1095	2500000
Department of Zoology	DBT Star College Scheme	DBT, New Delhi	2019 1095	2500000
Dr. Indu Kumari (Deptt. of Botany)	Mushroom Spawn Production Unit	National Horticulture Mission, Jharkhand	2019 1095	1500000
Dr. Jyoti Pandey (Deptt of Economics)	Impactful Policy Research in Social Science (IMPRESS)	Indian Council of Social Science Research (ICSSR)	2019 365	450000
Dr. Anjana Singh	STRIDE	UGC	2019	2100000
Dr. Debjani Roy	Minor Research Project (IAWS)	Indian Association of Women's Studies	2020	2,00,000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	
9.No. of IQAC meetings held during the year	11

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Preparation of Annual Quality Assurance Report.		
Organization of Orientation Programme.		
Organizing Faculty Enrichment Programmes.		
Conducting Biannual Internal Academic Audit of Departments		
Sensitization for ISO 9001:2015		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Plan to Organise Faculty Enrichment Programmes	Organised Faculty Enrichment Programmes twice a year	
Plan to Organise Orientation Programme for Non-Teaching staff	Organised Orientation Programme for Non-Teaching staff	
Plan to Conduct Biannual Internal Academic Audit of Departments	Conducted Biannual Internal Academic Audit of Departments	
Plan to Prepare of Annual Quality Assurance Report (AQAR) to NAAC	Timely Submission of Annual Quality Assurance Report (AQAR) to NAAC	
Plan to Conduct meeting of Internal Quality Assurance Cell (IQAC)	Conducted regular meeting of Internal Quality Assurance Cell (IQAC)	

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	08/12/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	21/01/2020

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	18
File Description Data Template	Documents No File Uploaded
2.Student	
2.1 Number of students during the year	3280
File Description Institutional Data in Prescribed Format	Documents No File Uploaded
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0
File Description Data Template	Documents No File Uploaded
2.3 Number of outgoing/ final year students during the year	941
File Description Data Template	Documents No File Uploaded
3.Academic	
3.1 Number of full time teachers during the year	66
File Description Data Template	Documents No File Uploaded
3.2 Number of sanctioned posts during the year	57
File Description Data Template	Documents No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	31
4.2 Total expenditure excluding salary during the year (INR in lakhs)	14844940.48
4.3 Total number of computers on campus for academic purposes	119
Part B	
CURRICULAR ASPECTS	

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Nirmala College strictly adheres the curriculum set up by its parent University. A master timetable is created, shared and followed by all departments. A handbook with all rules and regulations is handed to the students at the beginning of the academic session. Academic calendar of the institute is prepared by the Principal and followed by all Departments. Effective delivery of the curriculum through both online and offline mode and different Learning Management Systems. Wi-fi enabled campus with Infilibnet for e books and journals. Online learning through MOOCS/Swayam is encouraged. Regular assessment through Class tests, Assignments, Mid-Sem/ End Sem examinations. Remedial and tutorial classes to enhance the quality of teaching - learning process. Departments maintain the record of the meetings, attendance, time table, distribution of syllabus, classes, assignments, curriculum based seminars/workshops, guest lectures, power point presentations, smart classes, remedial classes, ethics classes, class tests, selection tests, mid semester and end semester examinations, projects, dissertations field trips etc. Academic audits conducted twice a year to ensure the proper documentation and maintenance of all records. The Faculty Performance evaluated through Annual Appraisal Report.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Nirmala College is affiliated to Ranchi University and strictly adheres to the academic calendar of the parent body for conduct of End Semester Examinations, Practical and Viva Voce for Dissertation. Apart from that the College follows and maintains a practice of Continuous Internal Evaluation for upkeep and monitoring the academic standards of the institution. Mid Semester Examinations are conducted internally the marks of which are sent to the parent University to be added with the End Semester score for final grading and result. Dates of Mid Sem exams are announced by the Principal well in advance and all Departments adhere to the same dates to conduct tests either offline or Online (during Covid). The College

has allocated special classes for Tutorials and Remedial in the Master Time Table so as to supplement the process of Continuous Internal Evaluation. Along with tests, assignments and project work is given to the students by individual Departments as per the convenience and completion of the syllabi for improving academic standards.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://nirmalacollegegeranchi.com/Uploads/AcademicCalendar/18452021121235465Academic%20Calendar%202020-2021%20(2).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

399

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Nirmala College is a Christian Minority institution that strictly follows and adheres to the promotion of equality and propagation of ethical values to inculcate an atmosphere of inclusivity and sustainability. Being a girls' college the institution maintains a Women's Cell to address cross cutting issues related to gender. There are regular Ethics classes though no examinations are held on

the subject or a proper course has been designed. Environmental Studies are part of the curriculum and a compulsory subject (AECC) for the graduation students. The syllabi of the same has been designed by the Ranchi University, the parent body.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

125

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
File Description	Documents
URL for stakeholder feedback report	https://nirmalacollegegeranchi.com/Student%20Satisfaction%20Survey%202020-21%20Responses.xlsx
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://nirmalacollegegeranchi.com/Student%20Satisfaction%20Survey%202020-21%20Responses.xlsx
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
970	
2.1.1.1 - Number of students admitted during the year	
970	

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

740

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special programmes for advanced learners and slow learners by holding tutorial and remedial classes which are incorporated in the master time table. Advance learners learn many things to advance in their academic field. They need acceleration so that they can progress through the curriculum at their learning pace which is significantly faster than those at their college level. They need at least some creative experiences so that they can experiment, invent and apply what they have learnt. Special importance and attention is given to the slow learners by personalized counseling on a one to one basis, study materials and books are issued to the slow learners to cope up with the advanced learners. The advanced learners also extent support and cooperation to the slow learners by sharing their notes and guiding them in their project and assignments. Mid Sem exams, Class tests, Practical and viva, Projects, Assignments are methods used for assessing the learning level of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3280	66

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college lays emphasis on student-centric teaching- learning process by adopting methodologies such as holding practical examinations, project works, hands on training, etc where students get firsthand knowledge of their specific subjects, develop skills and clarify their queries. Facilitated and guided practice, reflection and evaluation are all essential components of this transformative method of learning. Open ended discussion activities and open ended questioning guidance is encouraged which helps in promoting participative learning and problem solving skills of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

As an ICT e-learning initiative, the College has started an official YouTube Channel where recorded online lectures & video tutorials are uploaded by the Faculty members of UG and PG section to facilitate uninterrupted learning experience for the students while working

from home during the COVID-19 Lockdown 2020-21 and the channel continues further to blended mode of ICT Usage in Teaching-Learning with unlockdown in effect. All full-time teachers at Nirmala college use ICT enabled tools like powerpoint presentations, Self-created audio-video tutorials, learning management systems like google classrooms, teachmint, etc., Social media like YouTube and WhatsApp, and online teaching applications like Google meet, Zoom, Teachmint, WebEx, etc. for conducting UG, PG and Vocational courses. Such ICT enabled tools are supplemented with Textual study materials, Assignments, Projects so as to effectively enhance the teaching learning process. Interactive discussion, Quizzes and open ended questioning guidance is encouraged which helps in promoting participative learning and problem solving skills of the students and help them to cope up with the new methodology.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

66

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

66

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

45

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

739

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution emphasizes on curriculum based continuous internal assessment and evaluation to accurately identify a student's pattern

of performance and growth. The performance and evaluation of students is done based on Mid Semester Assessments and End Semester Assessment. The schedules of internal or mid semester exams are communicated to the students and faculty by the Principal. They are evaluated and marks obtained are maintained in the Register. Marks are also assigned for Projects and Assignments. The cumulative marks (Internal) which includes mid -semester marks, project evaluation marks and attendance marks are entered in marks foil sent by the University, sealed, and sent to the University before the End -Sem University examination. Besides Mid Sem and End Sem, each departments conducts class tests, Practice tests, quizzes, Practical and viva, Projects, and assignments, PowerPoint presentation by the students etc. This continuous assessment system of evaluation allows tracking of progress of each student and has a chance of offering students more support, guidance, and opportunities to improve during the course or Programme. As the students are well informed about the modalities of the assessment criteria it helps them to improve their weaknesses.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Specific cases of students relating to internal examination related grievances are dealt by the Head of the department concerned with the departmental colleagues and the matter is reported to the Principal. Retest and re-examination is conducted as and when required for improvement. The parents of the concerned students are informed regarding the performance of their wards and warning is issued and undertaking taken from the parents and student. Regular monitoring, Personalized counseling, Academic guidance and examination related guidance is given to the students from time to time so that they are well prepared with the examination pattern, allotment of marks and evaluation system followed in the university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course outcomes is measured by what the students attain by the end of the course or programme. Direct attainment of course outcome is determined from the performance of the students in continuous internal evaluation and end semester examination. The course outcomes focuses on the major Skills, Knowledge, Attitude and Ability of the students acquired after the completion of the course. Participatory learning and open ended discussion help the faculty to assess the course outcomes by the end of the session. Summative assessment also helps in judging a student's learning outcomes after the course has been completed. This includes submission of dissertation papers, projects assignments and exams. The Principal addresses the students on the first day of the college through an Orientation Programme where all necessary information relating to Programmes, Courses, Rules and regulations of the institution are clearly communicated to the students. The Head and all faculty members of each department also organize an orientation programme where students are appraised of the programme and course outcomes of their specific honors subject. The consolidated report of each department is sent and communicated to the Principal through mail for the necessary perusal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

POs, PSOs and Cos are essential elements of learning centered institutions. By clearly stating the outcomes that occur as the result of education, institutions and programmes become better positioned to improve its teaching- learning methodology. Semester exams and university results are direct measures of assessing students learning outcomes and course outcomes. Job placements, campus placements, off campus selections, alumni awards and achievements reflect the programme specific outcomes. POs thus empowers a graduate student with the requisite knowledge, skills,

attributes which helps to increase his/ her competencies and acquire expertise in his specific course or programme. Thus POs is related to the knowledge (cognitive) skills (Psycho-motor) and behavior that a student's acquires after completing his graduation and post graduation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

939

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://nirmalacollegeranchi.com/Student%20Satisfaction%20Survey%2020-21%20Responses.xlsx>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

01

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://www.iaws.co.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To promote awareness regarding the educational ecosystem, the college educates the students to a more experiential methodology. The use of ICT enabled technology and other upcoming technology is helping the institution in shifting gears to more innovative creation and easy to use form of students' assessments that encompasses a more students' specific feedback, evaluation and assessments tools, online examinations, and evaluation etc. The faculty members in order to keep pace with the emerging digital tools and methodology have adopted new and innovative ICT enabled technology for transfer of knowledge to the students. Self-created audio-video tutorials, PowerPoint presentations, text study materials, Links, quizzes in Google forms, WhatsApp textual study materials are also shared with the students for dissemination of subject specific knowledge and various extracurricular activities are encouraged for students to share their creative skills and innovative knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities in the neighborhood community to create awareness and sensitize the students towards community and societal needs. The NSS wing of

Nirmala college having three units and Programme Officers lead the students in offering their services to the neighborhood community. Even during the lockdown, the NSS volunteers sensitized the neighborhood community on safety measures, wearing of mask, frequent hand washing, cleanliness and hygiene and maintaining social distance. The Congregation of Sisters under the leadership of the Principal Dr. Sr. Jyoti and the then GB Secretary late Sr. Lidwin Mary distributed food packets, face mask made by the students of B.sc, IT and FD among the slum dwellers of Satellite colony and Jagarnathpur villages. The students during the normal time launch awareness drives on social issues like General cleanliness, Tree plantation, Water conservation, Beti bachao - Beti Padhao. From time-to-time Road safety awareness, Aids awareness drives etc. Gender sensitization programmes and blood donation camps are also organized from time to time. All these activities have positive impact on personality development of the students. It promotes institute-neighborhood relationship, leadership skills in the students and instills self-confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

446

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The academic building of the College comprises well-ventilated and well-furnished spacious Wi-Fi enabled classrooms, smart classrooms with LCD Projector and smart boards facilitating blended mode of teaching-learning. Every department has laptops and projectors allotted for ICT-enabled classes to ensure student-centric pedagogy. The computer laboratories have computer systems with internet access for regular classes and for facilitating digital initiatives of MoE like Spoken Tutorial Programmes, SWAYAM MOOCs etc. The College also has a fully automated library with 35234 books & journals, an e-library with Wi-Fi for access to e-ShodhSindhu N-LIST and other e-resources. The Science and Social Science laboratories have adequate instrumentation facilities and consumables to meet the needs of the existing UG and PG curriculum. The multipurpose College auditorium

and seminar hall is regularly used to conduct lecture series, seminars, conferences, workshops, co-curricular activities to enhance the teaching-learning experience and to provide a conducive environment for all-round development of students and career advancement of teaching staff. Fire extinguishers are also installed at appropriate places in the building to ensure safety. Safe and fresh drinking water dispensers are installed in all the floors. The ramp ensures convenient access to classrooms for differently abled students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The multipurpose College auditorium equipped with good quality sound system and lighting equipment and having a seating capacity of 500 is regularly used to host extra-curricular activities like cultural programmes, activities of national and international importance like Yoga Day, National Youth Day, Teachers' Day, University level Youth Festival, Christmas Gathering, etc. The ICT-enabled Seminar Hall with a seating capacity of 100 is also used to celebrate cultural exchange programmes like Ek Bharat Shrestha Bharat activities. Under the Sports for development programme, the college provides karate and netball training to students in the playground. Many sports facilities have been purchased under the UGC-CPE Scheme that includes indoor games like Chess, ludo, uno, carom, etc and outdoor games like badminton, hockey, table tennis, volleyball, basketball, etc. Gym equipments have been procured for an upcoming gymnasium to be set up in the College premises. International Yoga day is celebrated every year in the College auditorium, while during the COVID-19 pandemic lockdown period, the event was conducted online.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class,

LMS, etc.**31**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nirmalacollegeranchi.com/photo-gallery
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****285950**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- **Name of ILMS software - KOHA**
- **Nature of automation (fully or partially) - Fully**
- **Version - 16.05.05.000**
- **Year of Automation - 2016**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

239301.50

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3346

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The academic building of the college provides access to internet services (Airtel ILL) through LAN and Wi-Fi with a speed of 4MBPS which was upgraded in 2019. Number of Wi-Fi access points were also increased. The internet communication is controlled by hardware firewall Cyberoam. All classrooms have access to Wi-Fi facility. The College has an AMC for regular updation of licensed OS and Antivirus packages installed in desktop PCs and laptops of various departments. Hardware upgradation and procurement of new computer system with latest configuration, projectors, etc. is done periodically as required under different projects and schemes. The college library is fully automated with ILMS Koha. A new e-library browsing centre was established in 2021 to provide access to e-resources. Regular maintenance of equipment is managed by the network administrator and technical support staff team. Smart Classrooms equipped with interactive smart boards and LCD Projectors are regularly used to enrich and enhance the teaching-learning experience Faculty members have been using a variety of LMS to conduct online/blended mode classes during the COVID-19 pandemic lockdown. Social networking platforms are now used for administrative and educational activities. All key points of the College are under CCTV surveillance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

119

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

4658983

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy of the college management is to provide quality education to the rural and tribal students. Hence, the College management has focussed on considerable improvements in physical and academic facilities that has created a learner-centric environment. The campus is under CCTV surveillance which is monitored regularly. The institution has security arrangement with guards working in shifts. The college has adequate classrooms and seminar halls equipped with

ICT facilities. The college has an IT infrastructure that supports curricular & co-curricular activities. The College library is fully automated with internet facilities. Institution has well equipped laboratories, language lab and GIS Lab and AMC for regular maintenance of equipment. The institute maintains green and clean ecofriendly campus with solar power grid installation for low energy consumption. The institution has appointed staff to maintain cleanliness of the campus. With the Indoor and Outdoor sports facilities, and regular training in sports students have won various National, State and University level awards. Safe drinking water facility is availed through water dispenser units present on each floor of the college building. Sanitary Napkin vending machine and incinerator are available for the students. Canteen, common room, and bank facilities are also available in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1670

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and

B. Any 3 of the above

ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution is dedicated to the cause of grooming young girls by providing them education and supporting them in every possible way to nurture their personalities. The institution has a well-structured system which ensures the participation and representation of students in all the curricular and extracurricular activities organized by the institution. Each department selects students' representatives who are instrumental in the online dissemination of information and the planning and execution of online co-curricular and extracurricular activities through virtual platforms like ZOOM, Google Meet etc during Covid 19 pandemic. Committees like the EBSB club have students' representatives who actively contribute to the overall success of the various events and programs. The Students' representatives regularly coordinate with the teachers and under the guidance and supervision of the Principal they work seamlessly for the successful completion of all the activities, programs and events. Independence Day, Republic Day, Constitution Day, Annual Day, Rashtriya Ekta Diwas, Hindi Diwas, International Yoga Day, NSS activities, Activity Week etc. are successfully organized through the active and wholehearted participation of the students. In this way, the talent, creative skills and the leadership traits of the students were nurtured and the students were empowered even during the pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

08

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of Nirmala College plays an important role in supporting the institution to build community and maintain relationships. The association contributed in maintaining greenery and cleanliness in the college campus. Plantation work was done by the association on the occasion of World Environment Day. In addition, meeting was also held to combat the challenges caused by covid 19 pandemic. It was decided in the meeting that vaccination drive will be organized in successive phases in the college campus with the objective of keeping the community safe and healthy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nirmala College, Ranchi is a Christian Minority Institution run by the Society of Sisters of Charity of Jesus and Mary. The Institution was founded for the welfare of underprivileged and marginalized young women with the motto "One Heart One Mind". To implement this vision the Institution obtains the needed collaboration of a supportive and inspiring management, a dedicated and united staff, stakeholders and students. Today Nirmala College is moving ahead with technological innovations and advancements keeping in alignment with the motto of the Institution, taking young and talented women under its wings, making them empowered in various ways so that they could be made capable and responsible citizens of the Nation. The practices of decentralization and participative management is greatly appreciated by Nirmala College, Ranchi. The college administration delegates authority to the Heads of the department. The HODs along with other faculty members, work to chalk out the action plan for well planned and effective delivery of curriculum. IQAC helps in improving the quality with the management. During the COVID 19 Pandemic lockdown period, Management has organized online meeting and classes. All important informations are communicated through regular offline/online meetings of the HODs with the Principal.

File Description	Documents
Paste link for additional information	https://nirmalacollegegeranchi.com/about-us
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes a culture of decentralization and participative management through the formation of different groups and committees like HOD's Group, CPE Committee, RUSA Committee and others .The HOD's group has all the departmental heads, headed by the Principal.

The administration and functioning of each and every department is decentralized. Departmental meetings are held in every department and Heads of departments are authorized to take the decisions for the allocation of syllabus, distribution of classes, arrangement of guest lectures, conduction of curriculum based student seminars, conduction of tests, preparation of academic calendar, projects and assignments. All important informations are communicated through regular offline/online meetings of the HODs with the Principal. Each Committee, as CPE and RUSA etc headed by the Principal, consists of Coordinator and members who work for the planning and disbursement of funds on various heads. The college administration delegates authority to Heads of the department for giving requirements of the department and students. Thus according to the requirement of the respective departments the funds allocated are utilized for purchase of books and upgradation of infrastructure, laboratory, equipments and all the other items related to the enhancement of the quality of teaching and learning process.

File Description	Documents
Paste link for additional information	https://nirmalacollegeeranchi.com/administration
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Admission of Students - Nirmala College has an online application procedure. Online application forms are available for admission on the college website.

2. Teaching and Learning - Institution follows teaching both through chalk & talk method and through PPT presentation. During COVID 19 Pandemic online classes are held by using different platforms like google meet, Cisco Webex etc.

3. Curriculum Development - According to the Ranchi University curriculum, Nirmala College arranges field work, industrial visit, and educational tours, On job training, in house project training for both UG and PG students.

4. Examination and Evaluation - Nirmala College is affiliated to Ranchi University therefore the College conducts annual/semester exams for UG & PG according to the date schedule decided by Ranchi

University, Ranchi. During COVID 19 Pandemic online exams and online evaluation were held. Offline examination was conducted for final year students.

5. Research and Development - The College motivates the faculty members to publish Research papers. It motivates the teaching faculty to take up Major & Minor Research Projects.

6. Library, ICT and Physical Infrastructure / Instrumentation - Nirmala College has WiFi enabled Campus, Library automation, Administrative/Accounts Office automation with speed upgradation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://nirmalacollegeranchi.com/online-registration
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Nirmala College promotes a culture of decentralize & participative management while planning for the future growth and development of the Institution. The management along with the Principal and IQAC chalks out various feasible strategies for upgradation of the college which is approved by Governing Body. These plans and policies are communicated to the Head of various Departments by the Principal. HOD's delegate it to the faculty members of their departments for efficient evacuation of the plan. Nirmala College is a Minority Women's College, affiliated to Ranchi University under UGC section 2 (F) & 12(B). Governing Body (GB) of the Institution follows appointment and service rules according to it. Principal and Vice- Principal along the other members of GB actively contribute in the development of the Institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.nirmalacollegegeranchi.com/igac_minutes/nc_0001.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Nirmala College has effective welfare measures for teaching and non-teaching staff. Teaching staff of the Institution get the facility of Provident Fund, Group Insurance and Medical Allowance. Non teaching Staff of Nirmala College, prevail the facilities of Employees' Provident Fund, Group Insurance ,Medical Allowance and Loan without interest .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

05

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

08

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institutions Performance Appraisal System for tracking the performance of the faculty and non-teaching staff through personal interface as when required, monitoring of registers and records (Hardcopy and Softcopy) maintained by the front office, main office, accounts office and main library. During COVID-19 Pandemic Weekly Performance Report (WPR) was sent by each and every faculty member through HOD to the Principal's office highlighting details of each and every class and activities, tests and tutorials, mid sem exams, practicals and project assignments. Consolidated and comprehensive report of every activity, webinar, lecture series, workshop, hands on training are mailed to Principal's office. Hard copies of same are documented in the departments. The Principal holds frequent offline and online meeting with the staff, HODs and non-teaching staff. Through such means professional accountability and responsibility is accessed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audit: The Institute of the Sisters of Charity, Hinoo, Nirmala College conducts the internal financial audit every

year. The financial audit is done by the Chartered Accountants and their team. All the financial statements of the Institution are openly presented before the Auditing team as soon as the financial year ends. All the Receipts and payment Amount, Income and Expenditure, bank statements, cash balance, funds etc are presented before them. All the Auditor's records are updated in the account section year wise.

External Financial Audit: The Ranchi University offers the Grant in aids / financial aids for the staff of the Institution. These Aids are utilized for the payment of the staff every month systematically. The utilization certificate is prepared for every month and it is forwarded by the Principal Auditor and submitted to the finance officer of Ranchi University. The Institution invites Ranchi University every year to send a team to Audit from the A/C section of Ranchi University all the financial records of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.01

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Governing Body of the Institution allocates the needed fund for the Infrastructure augmentation, academic and physical facility

development as well. Fund is also procured from other agencies like CPE, RUSA, DBT and UGC- Stride. Funds allocated from these agencies are utilized as per guide line of the specific agency. The Head of the Institution and the Co-ordinator/Principal Investigator of the respective project take care of the allocation of fund for development of facilities/ procurement with respect to the project budget head and the fund is utilized accordingly. Audited report and Utilization certificates are submitted to the respective funding agencies at the end of each Financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by conducting biannual Internal Academic audit and Faculty Enrichment Programme (Teaching Staff) and Orientation Programme for Non Teaching Staff (Interactive Session).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Post accreditation quality initiatives are

- Introduction of UG Honours courses in Chemistry, Physics & Philosophy Honours

Department of Chemistry, Physics & Philosophy have started undergraduate courses in 2020.

- **Biannual Faculty Enrichment Programme**

Internal Quality Assurance Cell organises the Faculty Enrichment Programme biannually. Online Faculty Enrichment Programme was conducted from 10 July 2020 to 12 July 2020. The topic of Faculty Enrichment Programme was "COVID-19 & Life Beyond: Challenges & Issues". 223 Faculty were participated in this programme. Faculty Enrichment Programme was organised by IQAC on topic "Critical thinking Skill- Need of the Hour" on 4 January 2021. 66 Faculty members were actively involved in this programme.

- **Annual Orientation Programme for Non-Teaching Staff**

Internal Quality Assurance Cell (IQAC) held Orientation Programme for Non-Teaching Staff on 6 January 2021 with its entire focus on documentation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.nirmalacollegeranchi.com/igac_minutes/Part%20A%20Compressed_compressed.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Nirmala College is a women's college dedicated to the cause of grooming young and under privilege girls by providing them quality education and supporting them in every possible way to nurture their personalities.

Specific facilities provided in terms of

1. Safety and Security- Safety and security of women is ensured by security system by security guard and CCTV cameras.
2. Counselling- The Institution has a well-structured career counselling and placement cell which organizes regular career and counselling sessions and coaching for entry into services, (especially for students belonging to ST/SC/OBC Minority communities), that cater to the career and employment related needs of the students. In addition to this, the NSS unit of the college organizes regular career guidance programs throughout the year which includes free course provided by TISS-EXCEL. Counseling for physical and mental well-being is also provided by organizing regular medical camps.
3. Common Room - Common room is also available to the students.
4. Any Other relevant information- Incinerator and sanitary napkin wending machine is also provided to the students and staffs. Ramp facility is also available to the disable led students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management - Solid waste either kitchen and Garden waste and other are used to make the compost in the compost pit. Waste paper material is sent for recycling.**
- **Liquid waste management- Negligible amount of liquid waste is produced by the Institution.**
- **Biomedical waste management - Biomedical waste is not produced by the Institution.**
- **E-waste management - Computer and others e -waste is sent to recycling units.**
- **Waste recycling system - We have decompost pit for solid waste like kitchen waste and garden waste and the compost is used as fertilizer in the campus.**
- **Hazardous chemicals and radioactive waste management- Hazardous chemicals and radioactive waste are not produced by the Institution.**

**Link to Geotagged photos on college website
- <https://nirmalacollegegeranchi.com/photo-gallery>**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

D. Any 1 of the above

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Institution provides an inclusive environment for its students and staff by organising several events as online observance of Independence Day on 15th August 2020 during Pandemic COVID-19, Observance of Republic Day in online and offline mode on 26th January 2021. World Environment Day was celebrated on 5th June 2020 by the Management and Faculty by planting trees in the college campus and by NSS volunteers by planting trees around their locality and home. World Blood Day was celebrated by the students on 14th June 2020. International Yoga Day was observed online on 21st June 2020. Nirmala College organised National Constitution Day was celebrated on 26th November 2020. National Youth Day was also celebrated on 12th January 2021 by the Institution to inspire future citizens to make them the responsible civilians of the Nation. Nirmala College conducted orientation programme for fresher's of UG & PG students. Online orientation programme took place on 15th February 2021 for PG students. Our institution did the community welfare services without any discrimination of caste and creed or religion during Pandemic COVID 19. Nirmala College distributed sanitizers, masks and Rations among the needy in this hour of need.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution tries to inculcate the constitutional obligations, values, rights, duties and responsibilities and love for Nation among the students and its employees to make them responsible citizens by celebrating various National Festivals like- Republic Day, Independence Day, Mahatma Gandhi Day Constitution Day. Online webinar was organized by NSS unit of the institution to mark the National Unity Day on 31st October 2020. NSS also celebrated National Constitutional Day on 26 November 2020. Puja Kumari Singh NSS volunteer of the Institution was selected for Republic Day Parade on 26 January 2021.

Link to the document on college website

- https://nirmalacollegegeranchi.com/iqac_minutes/7.1.9.pdf

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://nirmalacollegegeranchi.com/igac_minutes/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Independence Day on 15th August 2020 was celebrated online.
2. Republic Day was observed on 26th January 2021 in college campus with the limited number of staff and students. NSS Volunteer Ms Puja Kumari Singh was selected for Republic day parade 2021.
3. On 22nd Dec 2020, Nirmala College, NSS Unit celebrated online No Tobacco Day. Students were invited for making posters and painting under the topic "Spitting Kills".
4. World Environment Day was observed on 5th June 2020 by planting trees in the college campus. NSS unit celebrated

World Environment Day on 5th June 2020.

5. World Blood Day-NSS unit of Nirmala College organized a blood donation camp on 14th June 2020.
6. International Women's Day was observed on 8th March 2020. Prof. Kamini Kumar, Vice-chancellor of Ranchi University, Ranchi inaugurated the rally.
7. International Day against Drug Abuse and Illicit Trafficking was observed under the title "Nasha Unmula Drug Prohibition Pakhwara" from 26th June - 10th July 2020.
8. National Constitution Day was celebrated on 26th November 2020.
9. NSS unit of Nirmala College organised Awareness Programme on World AIDS Day on 1st December 2020.
10. NSS of Institution celebrated National Youth Day on 12th January 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Covid Awareness Drives during COVID 19 Pandemic.
2. Capacity Building and Skill Enhancement of Students during Covid 19 Pandemic

Link to the best practices on College website - https://www.nirmalacollegeranchi.com/igac_minutes/Final-%20Best%20Practices.pdf

File Description	Documents
Best practices in the Institutional website	https://www.nirmalacollegeranchi.com/igac_minutes/Final-%20Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Nirmala College is a Christian Minority Institution established by the Society of Sisters of Charity of Jesus and Mary with the primary purpose of providing higher education and learning to underprivileged young women of society in a spirit and atmosphere of Christian simplicity, sincerity, concern and faith. Institution runs UG course in Arts, Science and Commerce, Vocational course in Computer Application, Information Technology, BBA and Fashion Designing, Addon Course in Computer Application. PG course in Arts - Hindi, Geography, Economics, Political Science and History. With 1628 students belonging to ST category, 137 to SC category, and 575 to OBC category out of a total of 3280 students on the rolls, at UG and PG level, the institution achieves high academic standards in a competitive atmosphere. This is clearly reflected through the performance of the students in university exams 78% in B.Sc., 87.51% in B. Com, 87.17% in B.A, and 99.22% in PG. Feedback from the stakeholders students, teachers, parents, employers and members of the alumni is collected, analyzed and used for enhancement of quality of teaching learning process. During COVID 19 Pandemic, Institution has smoothly switched its mode from campus-based education to e-resource based education.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Nirmala College is intended to introduce more courses in the vocational departments like MBA, MCA, Biotechnology. It is also keen in expand ending its UG departments by introducing Masters in Arts , Science and vocational subjects. The College seeks to introduce Honours in various emerging and demanding Arts and Science subjects. Institution also plans to introduce more e-learning courses so that the students can become more proficient and employable by e-resources. Institution also plans to introduce more skill development courses for the students. The College also plans to organize more Faculty Enrichment Programmes, National and International workshop, Webinar, Seminars, Conferences and cultural exchange programmes in collaboration with other colleges and Universities.